



RCDOW Safeguarding News



AUTUMN – October 2018

Forward by Eva Edohen

Safeguarding Co-ordinator for the Diocese of Westminster

Dear PSRs,

I hope you are all well and enjoying the extended summer season!!

I am very pleased to share with you the appointment of your new Episcopal Vicar for Safeguarding, Monsignor Seamus O'Boyle who replaces Fr Jeremy Trood. We are grateful for the support Fr Jeremy Trood gave us over the years and look forward to working with Fr Seamus.

Please take the time to read this newsletter which focuses on vulnerable adults, an important area of your work.

Regards,

Eva Edohen, Safeguarding Co-ordinator

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News

This autumn in our Newsletter, we put an emphasis on safeguarding adults.

We had the first PSRs Deanery meeting, which took place on Tuesday 9th October for the PSRs of Westminster Deanery.

Due to the charitable nature of volunteering work carried out by several parishes of this Deanery, especially with the homeless population in London, one of the most common questions asked on the night had been:

“Who is to be considered as vulnerable adult and who should be DBS checked?”

Throughout this issue, you will find various clues, which can help you identify situations in your parish where someone might be considered as an “Adult at risk” and help you with the necessary steps to create a safe environment.

E-LEARNING

West Midlands Ambulance Service NHS Foundation Trust **EduCare®**

Mental Capacity

This programme will provide a thorough insight into mental capacity, with a basic awareness of the Mental Capacity Act and the Deprivation of Liberty Safeguards (DoLS), to help you protect those in hospitals or care homes from being inappropriately deprived of their liberty. At EduCare we ensure that all of our training programmes are written and endorsed by experts. This programme has been fully endorsed by West Midlands Ambulance Service NHS Foundation Trust, a leading expert in healthcare.

Key features

- Level 2 programme (as graded against the nationally accepted levels for training programmes).
- One module with a multiple choice questionnaire.
- One CPD hour with a personalised downloadable certificate.
- 70% pass mark.
- Optional narration of each module for accessibility.
- Additional resources for further learning and printable modules for future reference.
- Certificate fully endorsed by West Midlands Ambulance Service NHS Foundation Trust.

Programme objectives

This programme provides a thorough understanding to anyone working in the healthcare sector.

1. Understand the meaning of mental capacity and how it applies in practice.
2. Learn the five core principles of the Mental Capacity Act.
3. Identify your own responsibilities with regards to the act.
4. Recognise the roles of Independent Mental Capacity Advocates and the Court of Protection.
5. Learn the purpose of the Deprivation of Liberty Safeguards and suitable restraint.
6. Understand the assessment process and action to take where concerns exist when someone is being deprived of their liberty.

Why people choose us?

“The training was concise and simple, which made the on-line learning experience easy and pleasant.”
Odesa Santos – Dentist, Rocknicks Ltd

www.educare.co.uk
01526 436 211
enquiries@educare.co.uk

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EduCare Safeguarding Adults On-line courses

Currently EduCare provides (free of charge for the members of the Catholic Community) three online safeguarding modules for raising awareness for the protection of vulnerable adults. They are part of the whole set of EduCare online safeguarding courses which we encourage our PSRs to actively promote within their parishes so that together we can spread a “Culture of Safeguarding” even further.

Anyone interested in being registered should kindly send an email with their details to:

safeguardingadmin@rcdow.org.uk

- **MENTAL CAPACITY.** This programme provides an insight into mental capacity to help those in hospitals and care homes from being inappropriately being deprived of their liberty.
- **SAFEGUARDING ADULTS.** Essential facts to help you work more safely and contribute to overall safety of all adults in any setting are provided in this module.
- **SAFEGUARDING ADULTS REFRESHER.** This course will refresh and strengthen your knowledge about how to contribute to the overall safety of adults at risk in any setting.

DBS Matters

E-Bulk Application – Applicant’s Address

During the ID verification process can all PSRs please double check the applicant’s address to ensure that it’s the full and correct address; this is particularly important when the applicant lives in a flat. We have recently had instances where the flat number is missing – the applicant can add this manually if it doesn’t appear after the postcode search – which then means that the DBS writes to Jackie to confirm the address thereby delaying the process. More importantly, when this happens we no longer receive an electronic outcome (because the application details have changed), which means that the applicant has to return their original certificate to us before we can make an appointment decision. On average this tends to add another month to whole process. So your cooperation in the matter is highly appreciated.

DBS Re-checks

The Diocese will be introducing a 3 year DBS re-check policy shortly, you will be provided with a more detailed update once this policy has been implemented. Given the additional work this may generate, depending on the size and activity level in your parish, please consider whether you will require an additional PSR to assist with this process and let us know as soon as possible.

Please note: At the first PSRs Deanery meeting in Westminster, a few PSRs asked to clarify the position of volunteers who deal with assisting homeless people. Jackie explained that, despite their conditions which often render them vulnerable people, the requirement to check any volunteer dealing with vulnerable adults is the following:

‘Adult’ refers to somebody who is receiving health or social care or requires help because of their age, disability or because they live in a residential care home, remand centre or in prison.

This should inform you when making a decision to start a new DBS application in similar situations. For more detailed descriptions please check the landing page of E-Bulk, “Role list” at the bottom of the page.

SAFEGUARDING News

On the CSAS website <https://www.csas.uk.net/>

Safeguarding Adults

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In the same way, arrangements must be in place to respond to concerns about any form of abuse or maltreatment of an adult at risk.

The Catholic Church in England and Wales is fully committed to;

- Actively promoting the empowerment and well-being of adults through the church;
- Recognising that everyone has the right to live their life free from violence, fear and abuse; and
- Recognising that adults have the right to be protected from harm and exploitation.

All adults acting in the name of the Catholic Church in England and Wales have a responsibility to act and intervene when it appears that adults at risk need to be made safe from risk of abuse or maltreatment.

The Church is fully committed to working actively and constructively within the framework set out in the Care Act 2014, the Social Services and Wellbeing Wales Act 92014) and associated statutory and good practice guidance. To achieve this, the Church will act in an open, transparent and accountable way in working in partnership with Adult Social Care Services, the Police, Health Agencies, Probation Providers and other relevant agencies to safeguard adults and assist in bringing to justice anyone who has committed an offence against an adult at risk. Anyone who brings concerns or allegations to the notice of the Church will be responded to sensitively, respectfully and seriously. All concerns and allegations will be addressed using these national procedures and in a timely manner.

Statutory safeguarding duties apply to an adult who meets the following criteria:

1. Has needs for care and support (whether or not a local authority is meeting any of these needs);
2. Is experiencing, or is at risk of, abuse or neglect¹; and
3. As a result of these care and support needs is unable to protect themselves from either the risk of, or the experience of abuse or neglect.

More information on abuse of adults can be found in other information sheets on the CSAS website.

<https://www.csas.uk.net/wp-content/uploads/2018/05/What-is-safeguarding.pdf>

Frequently asked questions

Questions:

Q: How can we create a safe environment at the parish before an activity takes place?

Q: Why does the SG poster on the parish notice board only carry name and surname and SG email address of PSRs and not a telephone number?

Q: How can a PSR re-activate his/her SG dedicated parish account?

Answers:

A: When a parish decides to organise an activity it is necessary to assess risks and take all the precautionary measures to create the safest possible environment. PSRs are responsible for advising and support activity leads across the parish. Here below is the CSAS link where to find all the necessary information. For more advice and support please do not hesitate to contact the central safeguarding team at the Diocese.
<https://www.csas.uk.net/wp-content/uploads/2018/07/Creating-a-Safer-Environment-Final-11.07.18.pdf>

A: The SG poster placed on the parish notice board of every parish carries name, surname and SG email account of every PSR to be contactable by members of the parish community for safeguarding matters (DBS, concerns, safeguarding online courses etcetera). Unless a parish can provide their PSRs with a parish mobile phone and dedicated safeguarding number, we generally do not suggest to give personal mobile phone numbers for reasons of privacy and data protection. Please ensure that the parish community is well aware to contact 999 (Police) in case of immediate danger/emergency; for all other safeguarding matters the SG dedicated email address should be sufficient; alternatively people can call the parish during working hours asking an appointment with the PSR. It is for this reason that it is very important that all our PSRs check their SG email accounts frequently and at least once a week. The parish SG account can also be installed on smart devices like mobile phones, tablets and similar for faster and easier access. Please ask Arianna by sending an email to ariannasommariva@rcdow.org.uk or calling her on 020 7798 9358 for an instruction sheet to save the account on such devices (Apple or Androids devices). However it is of paramount importance that, should you decide to choose this option there must be always security access codes on your devices at all times to enhance security and avoiding any data protection breach when handling third parties' information.

A: Please contact Arianna (details above) who will provide you with all your details for the re-activation of your SG dedicated parish account.

PSR

1) Document awareness checklist training:

The first "Document Awareness Checklist" training provided by NaCTSO (National Counter Terrorism Security Office) offered to our PSRs took place on Thursday, 4th October here at Vaughan House and was very successful. The following one took place on Tuesday, 23rd October and was equally successful.

The training provided an understanding and several theoretical and practical examples of how to recognise false documentation. This is particularly important to the work PSRs carry out daily, especially when processing DBS' and performing ID checks.

Due to the success of this training and the importance that as many PSRs as possible will take advantage of it, we are trying to organise further sessions.

Please do watch this space for more dates to come and how to book your space!

2) Training volunteers:

Please do not forget to send your ideas and contributions regarding material for training volunteers in safeguarding by the end of October 2018.

Arianna will soon start to work on the development of this training.

Your contribution is very important and highly appreciated!

The training should be delivered sometime in the New Year.

3) Induction training for new PSRs:

Next Induction training for new PSRs: Thursday, 15th November 2018 from 10.00am until 4.30pm at Vaughan House. This session is now fully booked.

CONTACT DETAILS the essentials

The Central Safeguarding Team:

Safeguarding Coordinator:

Name: Eva Edohen
Email: evaedohen@rcdow.org.uk
Phone: 020 7798 9350

Episcopal Vicar for Safeguarding:

Name: Rev Monsignor Séamus O'Boyle
Email: seamusoboyle@rcdow.org.uk
Phone: 020 7226 3277

Safeguarding Officer:

Name: Natalie Creswick
Email: nataliecreswick@rcdow.org.uk
Phone: 020 7798 9359

PA to Safeguarding Coordinator:

Name: Gabriele Sedda
Email: gabrielesedda@rcdow.org.uk
Phone: 020 7798 9356

DBS Administrator:

Name: Jackie Krobo
Email: jackiekrobo@rcdow.org.uk
Phone: 020 7798 9352

Safeguarding Support Officer:

Name: Arianna Sommariva
Email: ariannasommariva@rcdow.org.uk
Phone: 020 7798 9358

Other Contacts:

Catholic Safeguarding Advisory Service (CSAS)

Email: admin@csas.uk.net
Phone: 020 7901 1920
Website: www.csas.uk.net

National Catholic Safeguarding Commission (NCSC)

Website: www.catholicsafeguarding.org.uk

