

# RCDOW Safeguarding News

December 2016 - Winter Edition

## Foreword by Eva Edohen

*Safeguarding Co-ordinator for the Diocese of Westminster*

Welcome to the fourth and final winter edition of RCDOW Safeguarding News for 2016. The next newsletter will follow in spring 2017.

I would like to take this opportunity to thank you for your hard work in 2016 in promoting the welfare of the vulnerable and helping to keep them safe.

I wish you all a very happy Christmas and peaceful New Year. I hope you get the opportunity to have a well-earned rest.

The Safeguarding office closes at 5pm on Friday 23<sup>rd</sup> December and re-opens on Tuesday 3<sup>rd</sup> January 2017 at 9am.

Regards,

**Eva Edohen, Safeguarding Co-ordinator**

## Team and Other News

*The latest.....*

### **Catholic Safeguarding Advisory Service Audit (CSAS)**

You will find a message from Peter Houghton the chairperson of the Westminster Safeguarding Commission about the recent successful audit of our safeguarding services on page 5.

### **Recruitment**

Thank you to all of you who shared the job advert for the Parish Support Officer. Unfortunately we have not been able to recruit from the first advert and the role will be updated and re-advertised in the New Year. The role presents a fantastic opportunity to support safeguarding personnel and it's important we get the right person. Again I will be asking you to share the new advert with your contacts.

### **Safeguarding Emails for PSR's**

I am delighted that you should all by now have a specific safeguarding email for your safeguarding work. Please see page 4 for further information.

### **DBS Checks for Volunteers**

Over the next few weeks we will be working with PSR's to ensure that all relevant volunteers in your parishes are in receipt of the appropriate Enhanced DBS check. More information to follow.

### **NSPCC Multi Faith Safeguarding Hub**

See page 2 on how to access this helpful resource

## INSIDE THIS ISSUE

- 1** Foreword by Eva Edohen
- 1** Team and Other News
- 2** E-Learning Safeguarding Training and Other Support
- 3** National Safeguarding Training  
for Safeguarding Personnel
- 4** DBS Matters
- 5** Catholic Advisory Safeguarding Service (CSAS) Audit
- 5** Notices from our friends
- 6** Contact Details

## E-Learning Safeguarding Training

*Essential training for you and your setting*

We want this easy to access and free training to reach EVERYONE in the catholic family. So please promote the training in your setting.

To download brochure follow this link:

<http://rcdow.org.uk/att/files/safeguarding%20forms%202014%20brandi ng/westminster%20towards%20a%20culture%20of%20safeguarding% 20-%20c21.pdf>

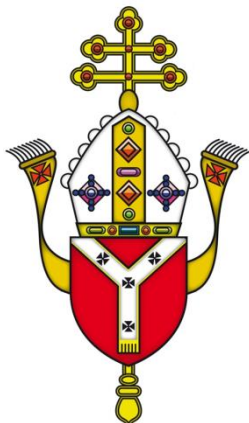


The modules available include:

- Child Protection
- Child Protection in Education
- Child Exploitation & Online Safety
- Safeguarding Adults
- Mental Capacity

To register for the training please email your name, parish /setting and role to;

[safeguardingadmin@rcdow.org.uk](mailto:safeguardingadmin@rcdow.org.uk)



## NSPCC Multi Faith Safeguarding Hub

*Support for you and your parish*

The hub was launched in November 2016. Follow the link below to access this helpful resource

<http://email.nspcc.org.uk/c/1D9srgY7ox6tNuzQQZTzcyVR>



## Social Media

*Supporting our young people*



In this day and age, internet access and social media present a number of challenges for children and their carers.

It is important that individuals that are involved with children at a parish level are aware of these challenges so that conversations can be had and appropriate safeguarding procedures be put in place.

In order to be equipped to support young people we would recommend the Educare online training module 'Child Exploitation and Online Safety', which is free and available to all.

To register for the training please email [safeguardingadmin@rcdow.org.uk](mailto:safeguardingadmin@rcdow.org.uk) with your name, parish and role.

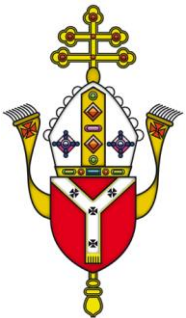
# National Safeguarding Training for Safeguarding Personnel

*Provisional dates for 2017*

- 11th March 2017 (Saturday) -
- 22nd June 2017 (Thursday)
- 19th October 2017 (Thursday)
- 5th December 2017 (Tuesday)

The training will take place at a central London venue to be confirmed and lasts for one day.

Please put these dates in your diary and we will be in touch in the New Year with the booking procedure.



## Westminster Safeguarding Service

---

# DBS Matters

## PSR Email

*Dedicated access to safeguarding*

### Diocesan Email Addresses

All Parish Safeguarding Representatives are being provided with diocesan email addresses. Rod de Silva, Diocesan ICT Manager, started sending the set up instructions to the Safeguarding Representatives on 22nd November 2016; this is still ongoing but everyone will be contacted by the end of the year. Remember to send an acknowledgement to Jackie Krobo ([jackiekrobo@rcdow.org.uk](mailto:jackiekrobo@rcdow.org.uk)) from the new account once this has been set up. If you have any problems with the set up or do not receive this email then please contact Jackie as soon as possible.

## DBS Application

*An update*

### Diocesan Forms

The Confirmation of ID form (DBS 3) and Safeguarding Self Declaration Form (DBS 4) have both been updated (October 2016). The new forms are available to download from our website, <http://rcdow.org.uk/diocese/safer-recruitment-and-dbs-1/> and should be used for all new applications.

Please note the following changes to the Confirmation of ID form:

- Passport Number and UK Photocard Driving Licence number to be completed on the form if these documents are provided.
- Issue date of group 2b documents required
- New 'Evidence provided' section at the bottom of page 4 to note details of change of name ID provided.

## Frequently asked Questions!

THIS SECTION WILL RETURN IN THE NEXT EDITION.

IN THE MEANTIME PLEASE LET US KNOW WHAT MATTERS YOU WOULD LIKE ADDRESSED ON THIS PAGE SO WE CAN PROVIDE YOU WITH RELEVANT SUPPORT .

SEND YOUR SUGGESTIONS TO:

GABRIELE SEDDA  
SAFEGUARDING DEPARTMENT  
VAUGHAN HOUSE, 46 FRANCIS ST, WESTMINSTER, LONDON SW1P 1QN

EMAIL: [GABRIELEDDE@RCDOW.ORG.UK](mailto:GABRIELEDDE@RCDOW.ORG.UK)

## Catholic Advisory Safeguarding Service (CSAS) Audit



*A message from Peter Houghton Chair of the Westminster Safeguarding Commission*

The Safeguarding Team and Commission were subject to an audit earlier this year undertaken by CSAS. This included an evaluation of casework, the arrangements for the induction, training and support of Safeguarding Reps, the robustness of the DBS process and the effectiveness of the Safeguarding Commission. As with any audit, there were a number of recommendations which we will be taking forward over the next few months, but overall this was an extremely positive experience with significant improvement being identified in all the key areas. While we can never be complacent about safeguarding, this result recognises the considerable progress that has been made through the commitment and hard work of the many people involved in safeguarding across the diocese since the previous audit was undertaken in 2011

## NOTICES FROM OUR FRIENDS

*Please share within your settings*



### YOUNG ADULT MISSION YEAR @ Westminster Youth Retreat Centre (SPEC)

Are you over 18 and planning a gap year? We've got something even more exciting for you along those lines! Spend time at the Westminster youth ministry retreat centre supporting the schools and parishes of the diocese and develop your skills and career prospects, while being invested in and formed as a Catholic. We provide our volunteers with wonderful accommodation in glorious surroundings, all meals and a monthly allowance. So many of our volunteer missionaries from across the globe have used their experience to build their futures - their stories and more information here:

<http://dowym.com/voices/make-huge-step-change-lives-become-volunteer-missionary-spec/>

## Contact Details

*The essentials*

### **Diocesan Safeguarding Coordinator:**

Name: Eva Edohen

Email: [evaedohen@rcdow.org.uk](mailto:evaedohen@rcdow.org.uk)

Phone: 020 7798 9350

### **Episcopal Vicar for Safeguarding:**

Name: Fr Jeremy Trood

Email: [jeremytrood@rcdow.org.uk](mailto:jeremytrood@rcdow.org.uk)

Phone: 020 7529 8631

### **Assistant to the Safeguarding Co-ordinator:**

Name: Alexandra Keramidas

Email: [alexandrakeramidas@rcdow.org.uk](mailto:alexandrakeramidas@rcdow.org.uk)

Phone: 020 7798 9359

### **PA to Safeguarding Coordinator:**

Name: Gabriele Sedda

Email: [gabrielesedda@rcdow.org.uk](mailto:gabrielesedda@rcdow.org.uk)

Phone: 020 7798 9356

### **DBS Administrator:**

Name: Jackie Krobo

Email: [jackiekrobo@rcdow.org.uk](mailto:jackiekrobo@rcdow.org.uk)

Phone: 020 7798 9352

### **Catholic Safeguarding Advisory Service**

Email: [admin@csas.uk.net](mailto:admin@csas.uk.net)

Phone: 0121 237 3740

Website: [www.csas.uk.net](http://www.csas.uk.net)

### **National Catholic Safeguarding Commission**

Website: [www.catholicsafeguarding.org.uk](http://www.catholicsafeguarding.org.uk)