

Safer Recruitment Forms Checklist

	Applicant Consent for DBS Processing (DBS 17)	Volunteer Registration Form (DBS 1)	References (x2)	Confirmation of ID form (DBS 3a)	Confirmation of ID form (DBS 3b) - <i>Paid non EU applicants only</i>	Update Service ID verification form (DBS 13)	Safeguarding Self Declaration Form (DBS 4)	DBS Application form (Ebulk or Paper)	SVP Request to Initiate DBS form	Original DBS Certificate
New Volunteer	✓	✓	✓	✓	n/a	n/a	✓	✓	n/a	n/a
Volunteer Re-check (same role)	✓	n/a	n/a	✓	n/a	n/a	✓	✓	n/a	n/a
Clergy/Paid	✓	n/a	n/a	UK only	Non UK only	n/a	✓	✓	n/a	n/a
SVP	✓	n/a	n/a	✓	n/a	n/a	✓	✓	✓	n/a
Update Service (Processed by another Organisation)	✓	New parish volunteer only	New parish volunteer only	✓*	paid non UK only	n/a	✓	n/a	SVP only	✓
Update Service (Processed by CSAS - other parish/diocese/role)	✓	New parish volunteer only	New parish volunteer only	✓*	paid non UK only	n/a	✓	n/a	SVP only	n/a
Update Service (Processed by CSAS - same ID verifier/parish/role)	✓	n/a	n/a	n/a	n/a	✓	✓	n/a	SVP only	n/a

* volunteers & paid UK only