



# Diocese of Westminster

## PILGRIMAGE OFFICE

### Information to Parishes and Groups for the Diocesan Pilgrimage to Walsingham: 23<sup>rd</sup> September 2023

It is the nominated Coach Marshal or Co-ordinator's responsibility to:

- Complete this form to register their Parish's/Group's intention to participate in the Diocesan Pilgrimage to Walsingham and send it to the Pilgrimage Office by post or email (details below).
- Make a coach reservation with a reputable coach company and collect payment from pilgrims travelling with them (including the additional £5 pp Pilgrimage Levy fee) from their Parish/Group
- Collect copies of Diocese of Westminster Walsingham Pilgrimage Booklets *totalling the number of Parish/Group pilgrim participants as they arrive at Walsingham*
- Transfer the total of their Parish/Group's Pilgrimage Levy Fee – a suggested minimum of £5 per pilgrim – under separate cover, *either* by cheque, made out to WRCDT Walsingham Pilgrimage and sent to the address below with your Parish/Group name as a reference, *or* by bank transfer to:

*Account Name: The Westminster Roman Catholic Diocese Trustee Pilgrimage or WRCDT Pilgrimage  
Sort Code: 40-05-20*

*Account Number: 41307649*

*Reference: Walsingham (plus Parish/Group Name)*

|                                                           |        |                                               |
|-----------------------------------------------------------|--------|-----------------------------------------------|
| <i>Parish/Group Name(s)</i>                               |        |                                               |
| <i>Parish/Group Address(es)</i>                           |        |                                               |
| <i>Name of Coach Marshal(s)</i>                           |        |                                               |
| <i>Contact telephone numbers for the Coach Marshal(s)</i> |        |                                               |
| <i>Number of coach seats (pilgrims)</i>                   | Total: | Adults:<br>Children (under 14 years of age) : |
| <i>Number of pilgrims using a wheelchair*</i>             |        |                                               |
| <i>Coach Company Name</i>                                 |        |                                               |
| <i>Vehicle Registration Details</i>                       |        |                                               |

\* During the Pilgrimage Procession, a minibus may be made available for pilgrims with challenged mobility

#### Protecting your privacy

These personal details will be stored and used by the Diocese of Westminster for the purposes of running and administering the 2023 Pilgrimage to Walsingham. Because they have to be shared with the Pilgrimage Director and the Pilgrimage Planning Team, your specific consent is needed. Details of how we process your data, and your rights, are on the full Privacy Notice and can be found at: [rcdow.org.uk/diocese/privacy-policy](http://rcdow.org.uk/diocese/privacy-policy)

**When completed, please return this form to:** Pilgrimage Office, Vaughan House, 46 Francis Street, London SW1P 1QN

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