



Westminster Roman Catholic Diocesan Trust

2011 Annual Report and Accounts



About the Diocese of Westminster

The Diocese of Westminster is one of the smallest dioceses in England and Wales in geographical area, but the largest in terms of Catholic population and priests. The diocesan boundaries include the London boroughs north of the River Thames, between the River Lea to the east, the Borough of Hillingdon to the west, the County of Hertfordshire to the north and the Borough of Spelthorne in Surrey.

Since the restoration of the Catholic Hierarchy in 1850, its bishop has often been a Cardinal. The Most Reverend Vincent Nichols is the eleventh Archbishop of Westminster, having been installed as Archbishop on 21 May 2009. In an increasingly cosmopolitan city, the Diocese includes a wide range of ethnic and cultural diversity amongst its Catholic population.

The Diocese of Westminster is also a Metropolitan See, having as members of its Province the Dioceses of Brentwood, Northampton, Nottingham and East Anglia. The governance of the Diocese is under the care of the Archbishop's Council, the members of which are the Archbishop, the Auxiliary Bishops, the Vicars General, the Archbishop's Private Secretary and the Financial Secretary.



Diocese of Westminster

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Reference and administrative information – Year to 31 December 2011

Trustee

The trustees are incorporated as “Westminster Roman Catholic Diocese Trustee” (WRCDT), a company limited by guarantee. This company does not conduct any trade or business for its own account and has no assets or liabilities. Its sole purpose is to act as trustee of a number of trusts and funds of which the Westminster Roman Catholic Diocesan Trust is the principal one.

The Directors of Westminster Roman Catholic Diocese Trustee (herein referred to as trustees) are:

The Most Reverend Archbishop V Nichols

Rt Rev A Hopes

Rt Rev J Arnold

Rt Rev J Sherrington

Rt Rev Mgr J O’Boyle

Rt Rev Mgr T Egan

Lord D Brennan QC

Miss L Ferrar

Rt Hon R Kelly

Mr D Moseley

Mr C Kemball

Financial Secretary

P Camoletto

Chief Accountant

D Smy FCA

Principal address

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Charity registration number

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Auditor

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Principal investment managers

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Principal bankers

HSBC Bank plc

69 Pall Mall

London

SW1Y 5EY

Charity solicitors

Stone King LLP

13 Queen’s Square

Bath

BA1 2HJ

Insurers

The Catholic National Mutual Limited

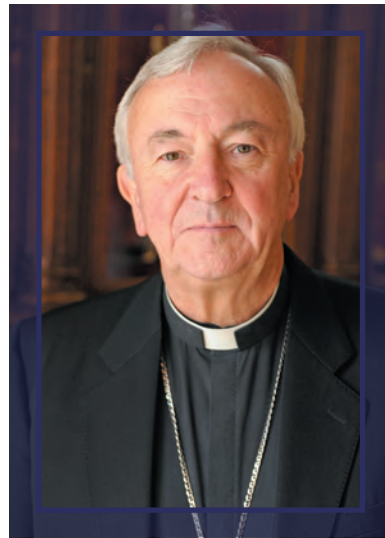
Westborne

The Grange

St Peter Port

Guernsey

Introduction



In his very first encyclical, *Deus Caritas Est*, Pope Benedict XVI said, “As a community, the Church must practise love. Love thus needs to be organised if it is to be an ordered service to the Community.”

The teaching of Pope Benedict underlies much that is contained in this Annual Report. In it you will see how the coordinated action of parishes and priests has helped the most vulnerable in society. From providing shelter for the homeless, English classes for migrants, soup kitchens for the hungry to baptism for prisoners, God’s love has reached children, refugees, the disabled, the elderly, the lonely, the infirm, the homeless and the prisoner. Active faith and love has been transmitted from within the hearts of individuals, into the lives of the wider community.

The Report also shows how the structure and work of the central services of the Diocese support and enhance this work of charity by which we reach out to the most vulnerable. ‘Caritas’ is the name by which this work is drawn together and strengthened.

Throughout the period covered by this Report, the Church in this diocese has been responding to the inspiration and impetus given by Pope Benedict XVI during his visit to the United Kingdom in September 2010. This work continues today in our parishes and schools, in hospitals and prisons, in Allen Hall, our seminary, and in our care of so many who are in need.

I express my sincere thanks to all those who carry out the work reported in this document, all those who support it with their prayers and finance, and all those who have put together these annual accounts and this Report.

+ Vincent Nichols

The Most Reverend Vincent Nichols, Archbishop of Westminster

Our Parishes



“If our life in Christ means anything to you, if love can persuade at all, or the spirit that we have in common, or any tenderness and sympathy, then be united in your love, with a common purpose and a common mind.”

Philippians 2:1 -2



St Thomas More, Hackney, East London

*“Strengthening Community Connections”
Working with the elderly, housebound and isolated*

Founded in 1973, St Thomas More’s Church, Manor House is set in a quiet street near Finsbury and Clissold Parks, the massive Woodberry Down housing estate and the West Reservoir now used for water sports.

Soon after his arrival in the parish in 2003, parish priest Fr Clive Lee began converting the bleak concrete space around the church into a beautiful garden with Stations of the Cross, a dovecote, fishpond and a nursery play area, which is very popular with the children.

The church, which has just been renovated, is an open prayerful space with several beautiful icons by award-winning artist Caroline Lees. There is also a statue of Our Lady of Aparecida, given by the Brazilian Chaplaincy who hold Masses there. The wooden crucifix over the altar was presented by the Missionaries of Africa who had strong links with the parish.

The parish has a lively Justice and Peace group. Each week eight volunteers do a weekly food run, collecting donated food from a shop and taking it to the nearby Dorothy Day house and night shelter. English language classes for migrants were set up three years ago by Hilary Joseph and Suzanne Warr.



Parishioners Barbara Kentish and Tricia Zipfel were responsible for setting up a 'Listening Campaign', a project facilitated by London Citizens, to strengthen community connections. "We want our community to be more than just coffee after Mass", Tricia said.

"We had six small groups of 40 parishioners which met to tell each other our stories. Then we had a session when we mapped all the issues. People discussed personal problems, we looked at issues in the neighbourhood and the wider community. As a result now we have begun more work with the elderly, housebound and isolated people." The exercise also led to a collaboration with two local Anglican churches on youth groups for 10-16 year olds.

Tricia added: "We are an incredibly diverse parish. We've been involved in Telco London Citizens for 15 years. We attend the assemblies but mostly we are working to strengthen and deepen our parish life and reach out to the wider community locally."

St Thomas More's has strong ecumenical relations with all the local churches. The parish is a member of the Finsbury Park Interfaith group. On Palm Sunday each year they gather with the Anglican, Methodist and United Reformed churches for an ecumenical service and procession at Finsbury Park. They also go on an annual pilgrimage together:

People in Manor House come from around the world, but in the Church they find a common home and in St Thomas More's there's a warm welcome. Parishioner Richard Solly said simply: "This is such a friendly parish. That's why I come here."

St Mary Magdalen, Willesden Green, Northwest London

"A means of grace" Church groups provide a sense of community

With over 1,050 parishioners as well as 40 active groups and 70 servers St Mary Magdalen in Willesden Green is a vibrant, active parish, home to a large youth group and hugely diverse ethnic community.

In 2011 Fr Hugh MacKenzie, had been parish priest at Willesden Green for nine years, after four years as parish priest at St Mary's, Chelsea and spending time as a chaplain in Harrow, at St Dominic's Sixth Form College. His wealth of experience working with young people made Fr Hugh a perfect choice for an active parish looking to develop its youth work.

Fr Hugh said: "When I came here it was a committed parish, but the one area they were looking at developing was youth. We spoke to Bishop Alan Hopes and because of my background and my involvement with the Faith movement as well as my time as sixth form chaplain they thought I could help."

The parishioners were keen to provide groups for youth and in one of their planned giving drives they raised £20,000 which enabled the parish to employ a youth worker.

Another initiative is a post confirmation group that meets at 5pm on Saturdays, sometimes arriving earlier to do charitable work and visit the sick and housebound. The group is growing, with 16 members regularly staying late into the evening.

The younger parishioners aren't forgotten either. There is a group for yr 7/8 which is "going well" with 17 members that meets on Fridays in term-time. There is also a yr 5/6 club that's "extremely popular", with a reserve list due to the demand for places. "The basis of all youth work is the two primary schools nearby. There are a lot of young people associated with the community," adds Fr Hugh.

While Willesden Green has a vibrant youth scene they also have a variety of groups other parishioners can join. The range of courses and groups are a "means of grace", says Fr Hugh. In total the parish has a staggering 40 active groups. They range from Echoes to Rosary groups, as well as courses for those wanting to find out more about Catholicism. The parish also has 68 altar servers, and 34 members of the Union of Catholic Mothers which has been part of the parish since 1957.

Brent is one of the most multi-cultural boroughs in London, and Willesden Green is the most multicultural part of Brent, says Fr Hugh. The Church of St Mary Magdalen is surrounded by reminders of how culturally rich the area is, with The Islamic College, the famous Shree Swaminarayan Hindu temple, and a tiny Jewish synagogue nearby.

The area has changed vastly over the last few years, says Fr Hugh. "In the last fifteen years the Irish have returned home and have been replaced by people from the Indian subcontinent." The parish now has a Sinhalese ethnic chaplaincy Mass once a month celebrated by Fr Rohitha Rodrigo, the Sinhalese chaplain who lives in the priest's house with Fr Hugh.

Despite the variety of cultures, Fr Hugh notes that there is a clear sense of community at Willesden Green. "The sense of community is helped by regular events, including an annual dinner dance. Previously run by the Knights of St Columba, the parish took the dance on a few years ago for Church fundraising. Large families and the old and young attend, as well as a lot of the wider local community."

"I think people are happy to be part of the parish and don't want to move out. Even though we're now part of a busy city, there's still a village feel."



Our Parishes



St Thomas More, Knebworth, Herts

*“The parish church as Microcosm”
Teaching us about the community*

St Thomas More Church in Knebworth is the first church in the UK to be dedicated to the saint of the English Reformation. A temporary church, standing on the site of the current parish hall, was built in January 1935. That church was the first in the country to be dedicated to St Thomas More on the day of his canonisation on the 16 May 1935.

Knebworth, a small village in Hertfordshire, is just south of Stevenage. Canon Daniel Cronin has been parish priest at Knebworth since 2007. He says:

“This is a parish with lots of young families and young children. In a place like this, you really see the Church as a microcosm. It teaches us about the whole community, the vitality, the youthfulness, and the normality. It’s a very typical, good parish.”

As a former national chaplain for the Society of St Vincent de Paul (SVP), Canon Cronin is particularly proud of the work the society does within his parish. “I have great regard for the SVP” he tells me. “The Society is very strong in the parish and has recently recruited six new members. There is a fantastic spirit about them, and it is a group that does a tremendous amount of good.”

Canon Cronin is keen to sing the praises of his parishioners. At Knebworth, he tells me, there is a “lively atmosphere, with a very can-do attitude. There are a lot of people here who can really help with everything”. These include local teachers who help with the sacramental preparation throughout the year: “We have a fantastic team of catechists who maintain a high standard and love their work.”

Most secondary age school children from the parish attend the John Henry Newman School in Stevenage. Canon Cronin says: “It is an absolutely outstanding school in every way. The headteacher, Michael Kelly, is just first class. All the pupils are happy, even at that difficult age, to engage with you.”

At the end of June 2011, Archbishop Vincent Nichols came to the church to celebrate the 75th anniversary Mass of its dedication. “The Archbishop preached beautifully and made a big impression on everyone”, says Canon Cronin. “When the choir sang a special blessing for him composed by John Rutter he said: ‘It is something I will never forget. He was friendly, kind and his visit will be something everyone will remember for a long time.’”

The parish boasts a wonderful choir (which a visitor to the parish said was “worthy of a cathedral”). Acting on this suggestion, as part of the events to mark the parish’s anniversary, Canon Cronin arranged for the parish choir to perform at Westminster Cathedral. “The choir did incredibly well and they certainly surpassed themselves. Taking half of the congregation to the Cathedral was a tremendous occasion for everyone involved!”

St Peter and St Paul, Northfields, West London

“God given gifts” Using talents and resources to share faith in the community

Celebrating the God-given gifts of the parish and discovering new people and new gifts in the wider community were the key themes of a two week Parish Mission held by St Peter and St Paul Catholic Parish in Northfields, Ealing, West London from 2 – 17 April 2011.

Fr Jim Duffy, parish priest explains: “Some people will remember missions as being a time of being preached at, perhaps visited at home, and sometimes being ‘hell fire and brimstone’ in flavour! That’s not what our Mission was at all.”

“In the midst of busy parish life and everyday living, it was good to try and make some time to pause, reflect and celebrate aspects of both of our personal spiritual lives and that of the parish community as well as the day-to-day life and needs of the parish. Our Parish Mission gave us an opportunity to do just that. The title ‘One Body, Many Gifts’ reflected on and celebrated the many God-given gifts that parish members have and use to the benefit of both the parish and wider community.”

“Our Mission has allowed us to discover new people and new gifts in our parish. Even before the Parish Mission started, large numbers of parishioners agreed to help. Whether it was driving the mission team around the parish, providing much needed food and accommodation for the members of the Sion Community, or just providing encouragement to those who were a bit unsure of how to take part, the Parish Mission has really helped to develop and strengthen our already active parish community.”

Under the title ‘One Body Many Gifts’, Northfields’ Parish Mission was a collaboration between the parish and the Brentwood based Sion Community.

The first week of the Parish Mission involved the mission team visiting homes where members of the Sion Community, accompanied by a parishioner, shared their faith and spent time in prayer. At the same time, Mount Carmel School, Northfields’ Parish local Catholic primary school, experienced their own mission with the Sion School Mission Team.

The second week, was composed of non-Eucharistic celebrations in the evening, each with their own sub-theme, reflecting aspects of the main theme of ‘One Body, Many Gifts’. One evening was devoted to the Sacrament of Reconciliation and was, in effect, the Lenten Reconciliation Service. The whole mission came to a rousing end with a social evening in the Parish Hall.



Our Priests

“Just as a human body, though it is made of many parts, is a single unit because all these parts, though many, make one body, so it is with Christ.”

1 Corinthians 12: 2



Prison Chaplain, Fr Malachy Keegan

*“I was in prison and you visited me”
Bringing the Lord’s love and peace into
dark places*

Mgr Malachy Keegan is the Catholic Bishops’ Prison Advisor. Here he reflects on the work done to bring God’s love to people held in prison.

Among the Corporal Works of Mercy is the Gospel imperative to visit those in prison. There are about 89,000 people held in almost 150 prisons in England and Wales. In the Archdiocese of Westminster; as well as general prisons, there are a number of prisons specifically for Women, Young Offenders, Deportees, and Remand prisoners. The response of the Church is to appoint Catholic chaplains to provide for the Faith needs of those who have been sent to prison by our Criminal Justice system.

Our chaplains are Priests, Deacons, Religious Sisters and Brothers and Lay-People, all dedicated to bringing the Lord’s love and peace into those dark places. Our chaplains provide opportunities for those held in prisons to celebrate Mass and receive the Sacraments, to deepen their Faith and to receive the support they need to find a new way to live their lives. The chaplains are joined by many dedicated volunteers. Increasingly, too, our chaplains try to create outside structures to support people when they leave prison. All the statistics prove that if people have moral support and a little practical support while in prison and when they leave prison, they are much more able to break a cycle of reoffending. To find out a little more about the opportunities to help our chaplains as a volunteer, please look on the website of PACT (Prison Advice and Care Trust). There you can find out about a re-settlement scheme called ‘Basic Caring Communities’ by which you could join a little group of people in helping somebody to live a new life.





Hospital Chaplain, Fr Peter Scott

*“A constant source of strength”
Providing solace and encouragement to
the sick and their families*

Fr Peter Scott has worked as full time Roman Catholic chaplain to Imperial College Healthcare Trust for the past three and a half years. Fr Peter, a late vocation to the priesthood, has a background of working in the construction industry, journalism and teaching and feels that the variety of experience he has had in life stands him in good stead in his hospital ministry.

With the patients of six hospitals (three major London Hospitals: St Mary's, Paddington, Charing Cross Hospital and Hammersmith Hospital) to minister to, and on call regularly twenty-four hours per day, it's not the easiest assignment he has had in life – but he attests it is certainly the most fulfilling. A priest in this work can't help but feel in the front line of ministry. The work encompasses being there with prayer and the sacraments for the sick, the dying and thankfully the recovering. Being there to support relatives and friends of the patients through grief, trauma, bereavement and often, again thankfully, joy, is an essential part of this ministry. Regular celebration of the Mass, the Sacrament of Reconciliation, Holy Communion, the Sacrament of the Sick, baptism and even marriage in exceptional circumstances, are all part of the daily work.

Perhaps the experience of the mother of one of the hospital patients he tended to over the past year encapsulates a picture of the work of the hospital chaplain rather succinctly:

Marina Gray's son, Daniel, suffered an extremely serious head injury in a road accident. Mrs Gray gets positively emotional when she talks about the role that St Mary's Hospital chapel and the Catholic chaplain played for her and her family in those traumatic weeks when Daniel was in a coma.

“While Daniel was in a critical condition in St Mary's Hospital the chaplain Fr Peter Scott became a constant source of strength and the hospital chapel became a second home for me and my family. We attended the Sunday and weekday Masses. We were there early in the morning. We were there at midnight. The chaplain was always the person we went to for solace and encouragement. The solace and encouragement that only the Faith can bring.”

University Chaplain, Fr Peter Wilson

*“Gather, Accompany and Send”
Enabling young people to go out and
share goodness*

Recently the university chaplains were by turns amused and concerned that we had come up with GAS as a mnemonic for what we do! Having considered all we do, we distilled those into three core activities: Gather, Accompany and Send.

London is a major centre of higher education: the largest in the European Union, and by far the largest in the UK, with students from all continents. Many are here for just one year, or even less. They do not live or study in a single location, but are scattered. To “Gather” students in that context requires some imaginative thinking. Fortunately we have a central chaplaincy, Newman House, with a resident community, who form the core around which other students can congregate. They are an immensely inspiring group of people, with a yearning to be faithful Christians and a desire to do good. We gather for Mass, of course, but also for prayer, for catechesis, for human development and sometimes just for fun!

By “Accompany” we mean the support we try to provide to students as they learn to deal with life's challenges, often involving complicated relationships. There is a significant use of the Sacrament of Reconciliation. There is also much work in fostering a sense of vocation, and particularly in helping those who are discerning a vocation to priesthood and religious life.

After establishing wonderfully strong relationships with people, the end of each academic year is naturally a sad time for chaplains, for by the very nature of our work we are together for a limited time. So we are accustomed to saying goodbye. Hopefully it is not just a parting but a “Sending”: that our students may find their mission in the world and in the Church. And how wonderful to meet some of them again a few years later as we are invited to preside at weddings, attend professions or ordinations.

Gather, Accompany and Send. It is a very rewarding and fulfilling ministry, and we always hope, a fruitful one too.



Our Priests



Fr John Byrne, Hemel Hempstead

*“Keeping hope alive” Visiting the sick,
prisoners and school children*

Being parish priest of more than one parish changes one’s style of ministry. Each parish has its own strengths and resources with their own parish council and finance committee. The active involvement of the parishes is vital. It is very much a matter of trust and partnership working together, pooling resources and expertise i.e. baptism preparation (120 baptised) first communion (100 children) Confirmation (60), pre-marriage course (24) RCIA (20 adults) sick and housebound visitation group, bereavement group, Knights of St Columba, CWL and Scouts and other groups which all play a part in building up the Kingdom of God.

Undoubtedly one of the highlights of my ministry is being chaplain to 3 schools, one of them a secondary school with approximately 1,100 students. I see at first hand, every week, the goodness and holiness of young people, which fills me with optimism and hope.

My weekly visits to the prison are both challenging and rewarding. There are prisoners from every continent. Regular contact with a priest is very important for them as is weekly Mass. Recently I baptised four prisoners. After the Baptism one of them gave a speech. It was one of the most moving speeches I

have ever heard. Keeping hope alive and deepening awareness of God’s presence are important in the prison community.

Visiting the sick in hospital offers a unique opportunity to gain insight into one of life’s greatest mysteries of suffering, death and dying. One afternoon I got paged to go to the hospital and anoint a man who was on a life support machine. His family wanted me to give him the ‘last rites’ before the doctors switched off the machine. I stayed a while with his distraught family and then left for the doctors to turn off the machine. A few days later I was told the man made a complete recovery. Some weeks later he came to see me to say ‘thanks’. Tears were streaming down his cheeks. We both cried and we both knew that God had given him extra time. He is still in fine health. God’s will be done.

Monsignor Jim Curry, Our Lady of Victories, Kensington

*“Welcoming the Stranger”
Offering community and stability to
newcomers to London*

A parish priest has a vital role to play in welcoming newcomers into the Church. One such parish priest is Mgr Jim Curry, of Our Lady of Victories in Kensington.



Mgr Jim says: “As many as one third of our parishioners form part of a transient community who are passing through London. They come to the Capital to work for a year or two years and move to Kensington to live. Often they have no family or friends in London. For such people, Our Lady of Victories offers a vital

sense of a settled, welcoming environment that can help them feel at home in new and unfamiliar surroundings. In all our work and interactions, my parishioners and I remember that we are serving God and following the example of Jesus by welcoming the stranger."

"While Kensington is perceived as a prosperous area, there are a significant number of people who wonder into the church or knock on my door who are lonely, looking for company or advice and a listening ear. Sometimes they are experiencing drug or alcohol related problems, sometimes ill health, other times they are in financial difficulty. Very often they are seeking a solution that goes deep into the heart of faith – a sign of hope, a sense of reconciliation, a reminder of their worth and always need for respect. Part of my vocation as a priest is to provide these members of my community with a sense of connectedness. It means seeking to relate to others with empathy. On a practical level it also means putting them in touch with like minded people who are able to help them such as the Cardinal Hume Centre or counseling services. I also provide advocacy on behalf of the migrant community. Isolation is a terrible aspect of social deprivation, and connecting people, allowing them to feel part of a community, is very important. Everyone needs moral and spiritual support and that is what my work is about."

Fr David Evans, St John the Baptist, Hackney

*"Connectedness and coming home"
Sacraments help young people and families feel united*

By preparing children to receive the Sacraments a parish priest helps in the formation of a young person's identity. The Sacraments bring young people deeper into the life of the Church and enable them to develop their true sense of identity as Christians.

Fr David said: "Children and young people play an essential part in the life of the parish. Helping them to prepare for and receive the Sacraments of Holy Communion and Confirmation is vital in inviting each child to enter into life with Christ. 27 young people prepared for and received the Sacraments of Holy Communion and Confirmation at St John the Baptist Parish in Hackney in 2011.

I try to ensure children have been attending weekly Mass for at least 12 months before they receive Holy Communion. This is so that each young person develops a familiarity with and an appreciation of regular worship, and comes to feel part of the parish community. The parish understands that children are the Church of the present, as well as the future. Children provide a constant call to adults to live out Christian qualities of care, patience, gentleness, empathy and understanding.

The Sacraments are important to young people and are something they look forward to very much. Young people are a channel for Evangelisation. Their excitement around the Sacraments - their personal encounter with Christ, shared with others - brings other newcomers into the Church. Children are curious, they are open, they are sensitive and receptive to Christ's call, and sometimes this comes through one another.

Being at Mass, feeling and being part of the Body of Christ, is an incredibly powerful experience for a child. At their stage of life when they are vulnerable to external influences, the Sacraments help them to shape their identity in a healthy positive way. They are nourished both through awareness of their internal life, and through their connectedness with the community of the Church.

Thus they are less likely to be susceptible to negative influences, oppressive peer pressure and wayward ideologies. Rather they are firmly rooted in truth, lived out in the loving environment of the Church.

For the many migrant families who attend the parish, the Sacraments provide a sense of connectedness and coming home. The Eucharist connects them with their homeland as a universal experience that can overcome the separation of distance and borders. The sacraments, received in faith by their children, unite them where ever they are in the world. The sacraments enable the Body of Christ to remain connected through their children."



Our Place in the World



“Love is the one thing that cannot hurt your neighbour; that is why it is the answer to every one of the commandments.”

Romans 13: 10



Hackney Winter Night Shelter

“Breaking down barriers” Combating isolation experienced by the homeless

The Hackney Winter Night Shelter (HWNS) is a grass roots project run by local volunteers in spaces provided by a network of churches in Hackney. Started 17 years ago, the Shelter operates from 1 January to 31 March each year, in different halls on each night of the week. Volunteers from the church hosting any particular evening, along with local faith groups and community, offer a warm welcome, a hot meal, a bed and breakfast for up to 25 guests a night.

Link workers, as well as the homelessness charity Thames Reach, provide expert advice and information, helping the Shelter’s guests to break out of the cycle of homelessness and move into longer term, more sustainable, accommodation.

The Shelter was started by volunteers in parishes in response to the number of rough sleepers in the Hackney area. Over 500 volunteers continue to run the Shelter, working alongside their neighbours to build community spirit and shared goals, at the same time as helping those who have been sleeping on the streets.

A Link Worker operates a telephone booking system so guests can book themselves in and be sure of a place in a hall when they arrive at the Shelter. Alternatives are often found for those the Shelter cannot physically accommodate.

Canon Paschal Ryan is parish priest at a Church which provides shelter facilities for the homeless. He explains :

“The Church of Our Lady of Good Counsel, as part of the Hackney Winter Night Shelter, provides people who are homeless with welcome, warmth, shelter, food, and company. It also plays a vital role at putting into practice the Christian call to





care for our neighbour. Often, people find themselves sleeping rough because they have no one to care for them. This Shelter is an essential response from the heart of faith, providing welcome to those who have nowhere else to seek refuge. This not only has a direct impact on the people we provide for. It also raises awareness amongst volunteers and their wider contacts in mainstream communities. Through their training, they come to understand the causes of homelessness which are often societal as well as personal.

Combating the sense of isolation that homeless people encounter is very important. The night shelter at Hackney breaks down the barriers between people with stable lives and homes, and our guests who often have very little stability or security. At the shelter, people develop friendships, and the isolation of being on the margins of the society, starts to dissolve."

St John Southworth Fund

*"Serving the Common good"
Supporting grassroots social action at
the heart of communities*

A wide range of projects, including those which tackle knife crime, alleviate homelessness and support children with disabilities are benefitting from the Diocese of Westminster's St John Southworth Fund.

Latest figures show that since 2007 around £2m has been distributed, through over 225 awards, to help the poorest and most disadvantaged in London and the Diocese. In 2011 a total of £300,111 was given in grants to 79 organisations and to 47 individuals.

These included:

- £5,000 to the Tower Hamlets Friends and Neighbours befriending service for older people, which supports over 400 frail, isolated older people per year through home visits, social activities and practical support in coping with many aspects of their lives for which they have no-one else to help.
- £10,000 to The Peter Rigby Trust to help fund specialist speech and language therapy for children with cerebral palsy, helping many severely disabled children to develop their full capabilities, however limited, and supporting their families.
- £5,000 to the Jesuit Refugee Service Companionship Project, a new ministry of companionship, consoling and encouraging that seeks to meet the deeper spiritual needs of refugees and asylum seekers, to facilitate the healing grace of God as they deal with the traumas and hardships they have experienced.

The St John Southworth Fund is named after a priest born in 1592 and ordained in Douai, France 1618. Returning to England, Fr Southworth ministered in the area close to where Westminster Cathedral now stands. During the plague of 1636, he tended the sick with outstanding devotion and courage.

Helping all London boroughs and beyond

Set up in 2007, the St John Southworth Fund assists those in poverty or in danger of deprivation, including the homeless, migrants seeking sanctuary, the elderly and infirm, and children or young people in poverty or with disabilities, by supporting parishes, organisations and projects, and by giving some grants direct to individuals. The older legacies and trusts embraced by the Fund award grants throughout Greater London, while money now being donated is used to help those across Westminster Diocese, thereby expressing the Church's pastoral concern for the needy and love for the poor in practical ways, as the difficult economic times continue with little sign of improving.

Edmund Adamus, who was responsible for administering the Fund said: "The St John Southworth Fund has helped many in London suffering various levels of deprivation. We are deeply grateful to all who have donated to the Fund, either individually or through parishes, to make this vital assistance possible."

"Supporting grassroots social action at the heart of communities has such potential for the mission of the Church, as these are the good works that serve the common good."

"From 2010-2011, it was a particular privilege to facilitate the award of larger grants exceeding £10,000 on behalf of the Diocesan Trustees as a pastoral expression of the local Church in the wake of the economic downturn which is having an increasingly adverse affect upon families and causing more individual cases of hardship."



Our Place in the World



Civic Unrest, Stamford Hill

“Bringing out the best” Restoring the principles of respect and honesty after the August 2011 Riots

St Ignatius Church in Stamford Hill was one of a number of Catholic churches which helped those affected by the civic unrest that started in Tottenham and spread across London in August 2011.

Representatives from St Ignatius parish, Stamford Hill joined community leaders across Haringey, an area particularly affected by violence in a call for peace and justice.

Sister Eugenia of St Ignatius Church, who is Co-Chair of Haringey Citizens said: ‘(we) do not condone the burning of homes, the looting of local businesses, nor the destruction of the heart of our neighbourhood.’ Haringey Citizens is an alliance of civil-society institutions which work together for the common good in the area.

In addition to working with Haringey Citizens, Alvin Carpio, the social outreach co-ordinator at St Ignatius Church in Stamford Hill, spoke about the community response to riots. He said: “On Monday 8 August I spoke at Tottenham’s Vigil of Peace calling for community leaders to lead, meet and organise. This rally was convened by 30 local leaders who at a meeting on Sunday 7 August decided to hold a rally calling for an end to the violence. 200 people turned-out in Tottenham, on Monument Way, calling for peace, condemning the looters and renewing hope. It was a wonderful display of community united against the crimes committed by an unrepresentative minority.”

English Classes

*“The confidence to speak”
English classes help refugees and migrants to survive*

In June 2011 teacher-volunteers gathered at Our Lady’s Church, St John’s Wood to celebrate the end of a successful year of classes run by Justice and Peace groups for about 100 students in eight venues across the Westminster diocese.

At the party, Jan Janoszka, Justice and Peace English Classes Coordinator, announced the launch of a new book ‘Guidebook - English for Migrants’, which he hopes will help volunteers and parishes set up similar schemes elsewhere. The guidebook has been compiled with the help of the teacher-volunteers across the diocese, who have contributed their experience and expertise so that others can start classes for the benefit of the many refugees and migrants who need free English classes to survive.

Jan has begun or helped run classes as far apart as Bethnal Green, Neasden, Stamford Hill and St John’s Wood. The Justice and Peace Commission has been financed by the St John Southworth Fund for Jan’s post. Just as important is the work carried out by the dozen or so volunteers who give two or three hours once or twice a week to teach English either to destitute sanctuary seekers or to migrants who cannot get to other English classes.

Students who attended the social were very grateful for the help offered, and were asked to spread the news about the classes. One young man from Romania spoke of the difficulty of getting jobs or a work permit without English. Two Brazilians from the Willesden class insisted they were only beginning, but had found their way from Willesden to St John’s Wood successfully. A Portuguese lady was chanting ‘Speak, speak, speak, speak!’ – her teacher’s advice for improvement was to have confidence to speak as often as possible.





Commenting on the unrest, Vincent Nichols, Archbishop of Westminster said: "The scenes of the last few nights in parts of London and elsewhere are shocking. The criminal violence and theft that have been witnessed are to be condemned. They are a callous disregard for the common good of our society and show how easily basic principles of respect and honesty are cast aside."

"I ask that Catholics pray especially for those directly affected by the violence, for those facing danger on the streets, for those whose livelihood has been ruined, for those whose lives are marked by fear, for those whose parents are worried about the behaviour of their youngsters and for those who are being tempted into violence and theft."

"In the face of these difficulties, a common effort is needed to ensure that these times bring out the best in our society and not the worst."

St Dominic's School, Harrow

"Appreciating what I have right now" Pupils swap the classroom for a cardboard box

In June 2011, 70 students from St Dominic's Sixth Form College in Harrow, took to the streets as part of Fair World Week, in response to the Holy Father's call for Catholics to be concerned with social justice.

From building and sleeping in improvised shacks, working at a soup kitchen and helping on a project for asylum seekers, students from the north London college had a real taste of what it's like to be hungry and homeless.

One team, of 27 students and six staff, abandoned home comforts to spend 24 hours living in a 'slum' built from old pallets, cardboard and plastic sheeting and without luxuries such as running water, mobile phones or make-up.

The experience gave the group a glimpse of what life is like for the one billion people worldwide who live in slums.

"It's difficult to live as they do and we haven't even done it properly!" said Sinead, 17. "It's made me appreciate what I've got right now," added Chandini. For many of the group it was the

limited diet of bread, rice and vegetables that had the biggest impact. "I've never been so thankful for two slices of bread in my life" said Daniel.

The normally energetic Kemi was subdued: "I was so hungry I didn't care what I was eating. I think we take a lot for granted, like if we are hungry we can just go down to the shops to get food," she said.

A second group of 20 students and staff swapped life in the classroom for an insight into a day in the life of a homeless Londoner. Working at the London Jesus Centre, they experienced at first hand Christianity in action and spent time serving food and listening to the stories of the Centre's clients.

Nancy Parsons, Head of Religious Studies, said: "the work that the community does is truly remarkable. The lengths they go to support and enhance the lives of the visitors knows no bounds".

For students Anita and Michaela the experience was a real eye-opener: "The day was very humbling and has made me reflect on what I have but more importantly on what I can give" said Anita. "It is very easy for us to give money but giving time is far more valuable. We all have a responsibility to those less fortunate and it's all too easy to think that it could never happen to me" reflected Michaela.

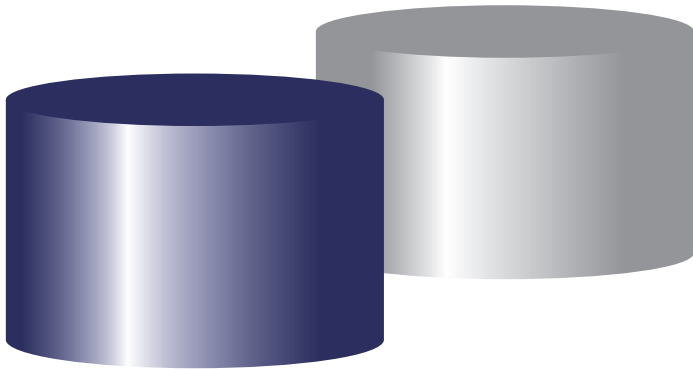
At the Catholic Worker Farm in Rickmansworth, Scott and Maria Albrecht share their home with ten destitute female asylum seekers and their children. College Principal Patrick Harty and a group of ten students spent a day helping on the farm and seeing how this family live out Catholic social teaching through practicing the works of mercy.

The teams raised more than £2,000 in sponsorship, which will go to two charities; Toybox, and Revelation Life, whose work is changing the lives of children in the slums of Uganda for the better.



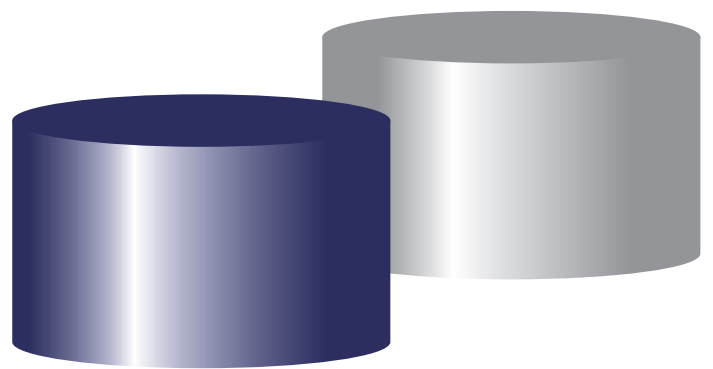
Income and expenditure

Parish Income (total)



2011 Total – £32,590,000
2010 Total – £32,347,000

Curial Income (total)



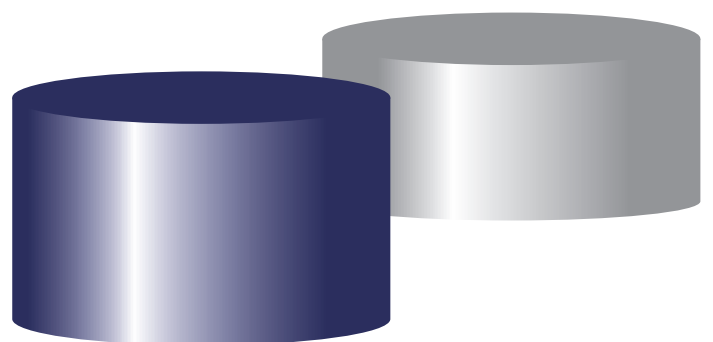
2011 Total – £9,353,000
2010 Total – £9,224,000

Parish Expenditure (total)



2011 Total – £27,636,000
2010 Total – £27,074,000

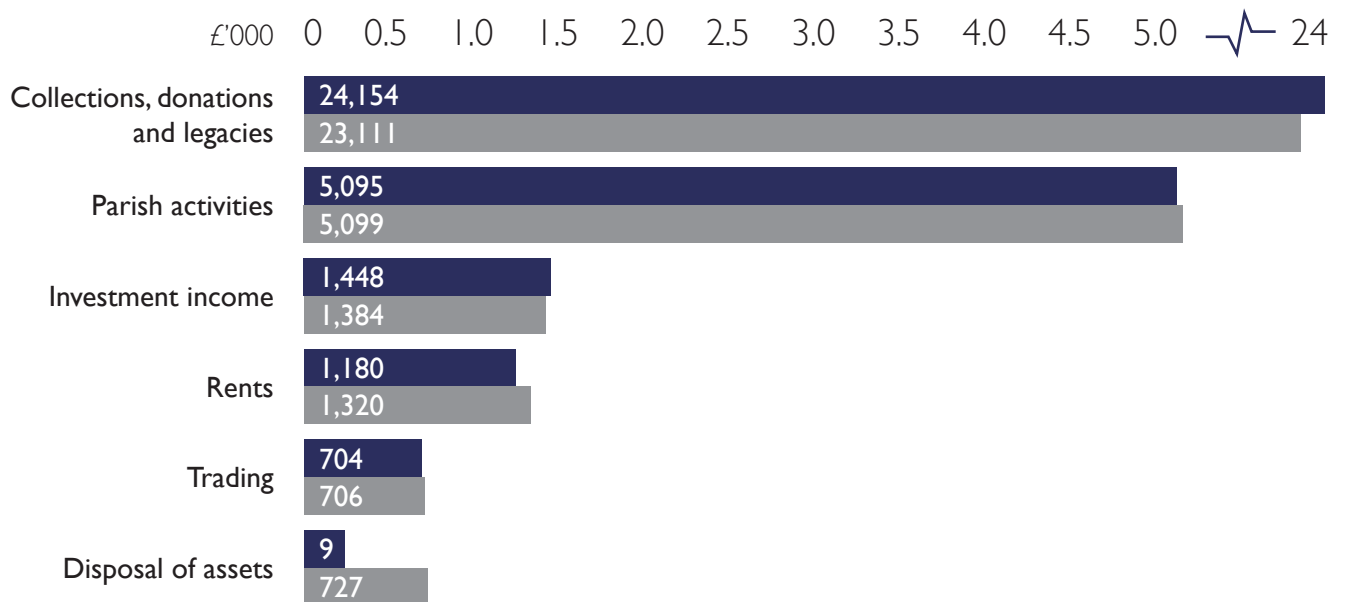
Curial Expenditure (total)



2011 Total – £10,175,000
2010 Total – £9,075,000

Parishes

Income



Parish and Curia Income Commentary

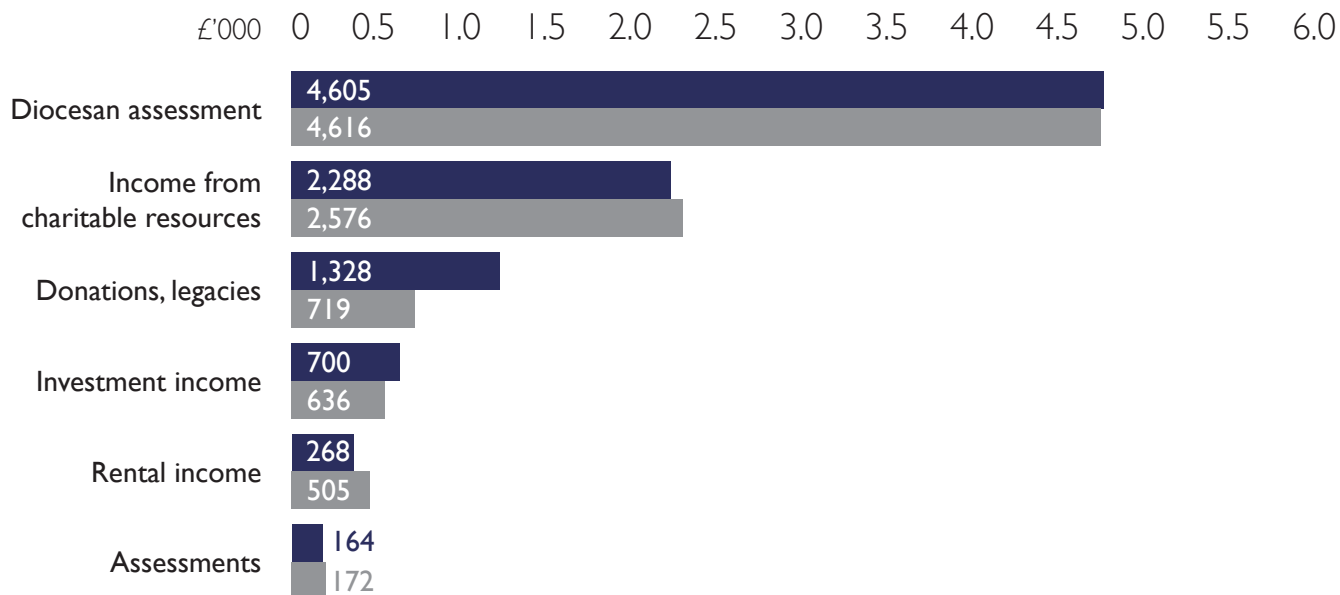
Despite the absence of exceptional income which in 2010 contributed £72k and a drop of £140k in rental income, overall income rose by over £200k thanks to an increase of £1m in collections and donations throughout our parishes.

Curial income rose overall by £129k with increased donations offsetting a reduction of income from the Pastoral Centres.



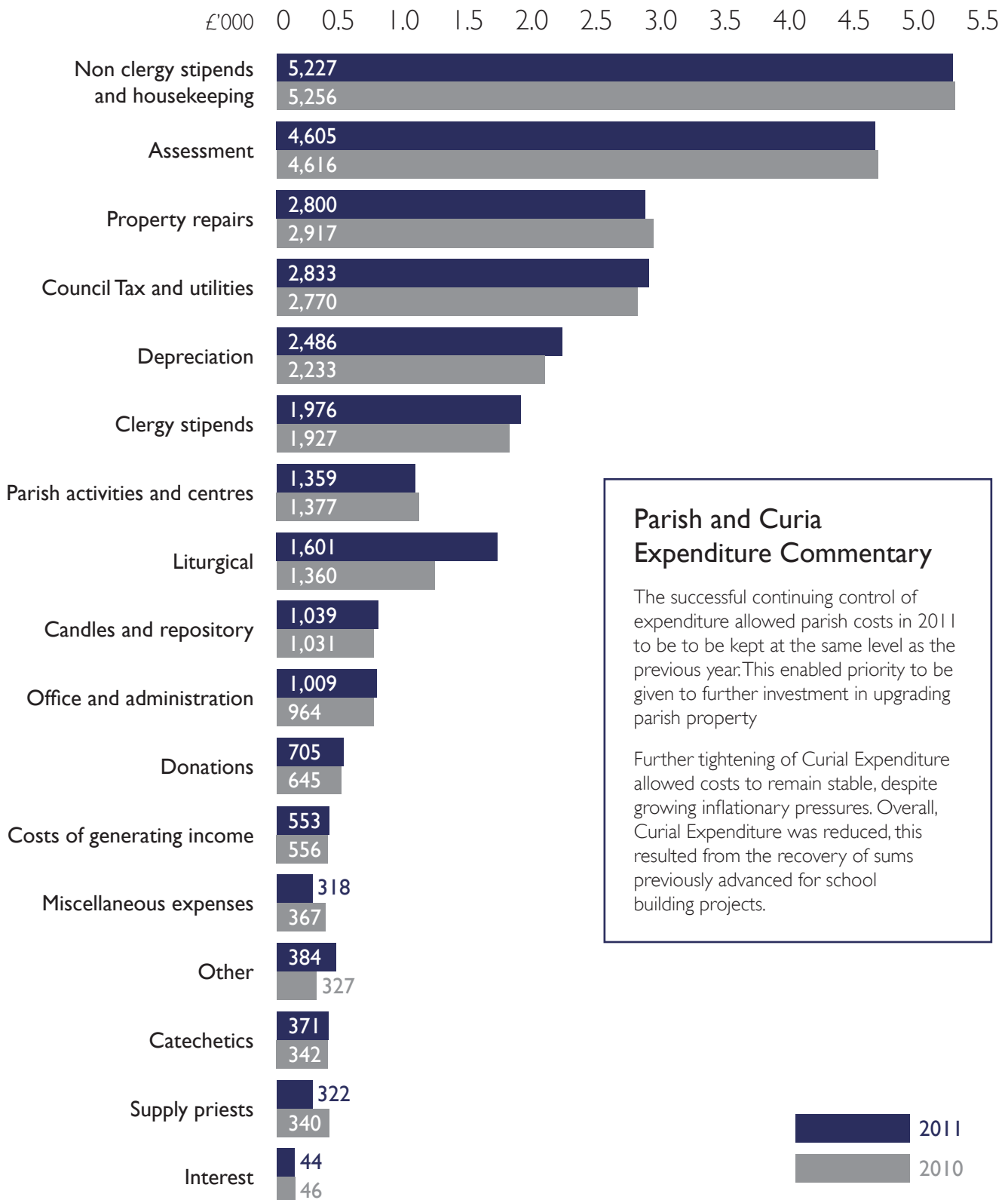
Curia

Income



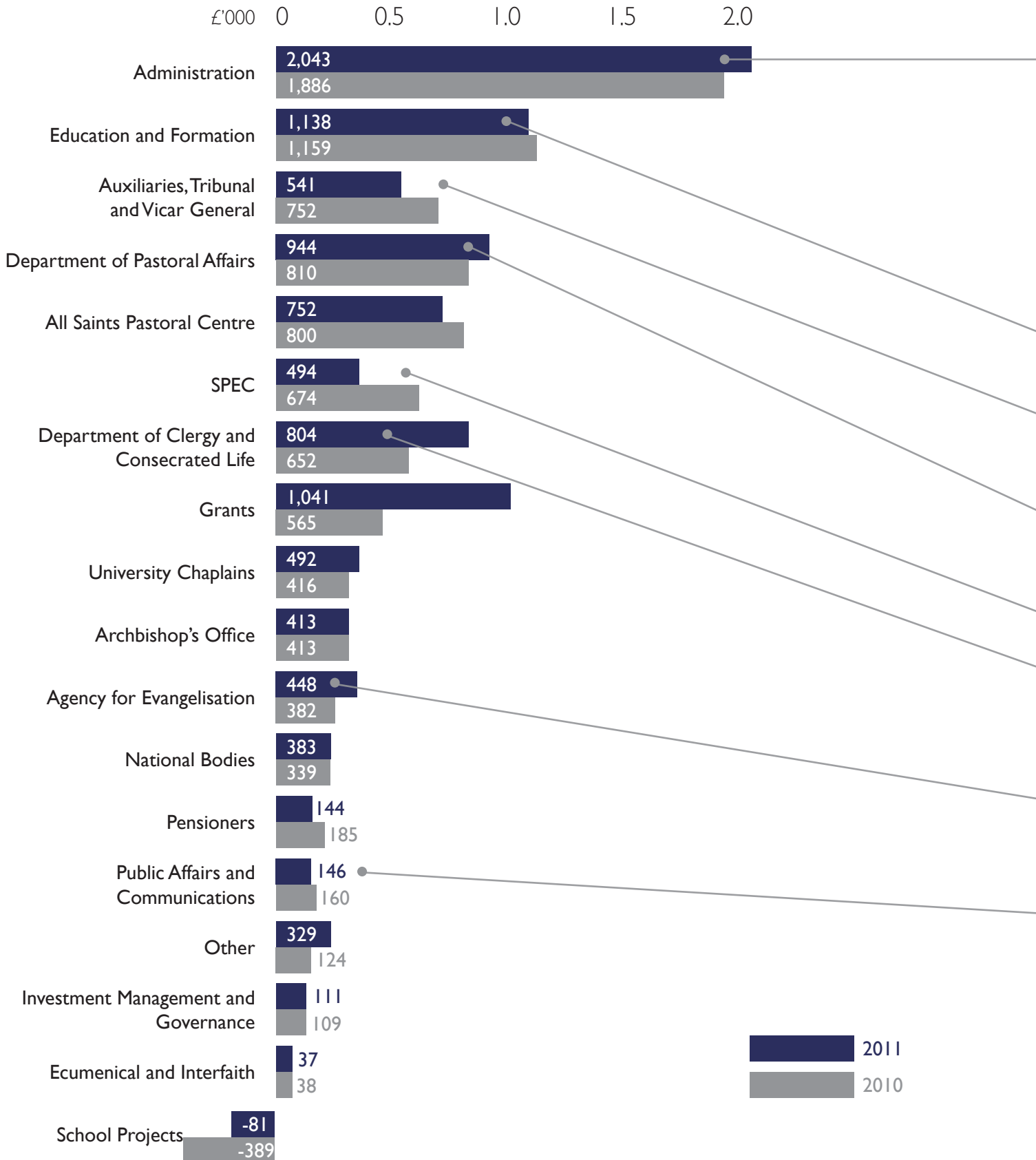
Parishes

Expenditure



Curia

Expenditure



Curia

Expenditure overview

- **Processed 53,000** financial transactions
- **Financial supervision** of **149** school construction projects worth **£147.9 million**
- **Administered** monthly stipend and payroll for over **1,100** officers and employees
- **Reclaimed** over **£2 million** of Gift Aid
- **Completed 47** parish audits
- **Over 210** IT work orders completed
- **Managed 46** large parish projects with an overall value of **£16 million**
- **Over £6 million** of worth of “loans” provided to **39** parishes
- **Assisted 24** parishes

- **Over £14 million** new government grants brought in to support capital projects in schools
- **Over 2,855** School staff attended our **109** courses and conferences offered
- **808** visits to advise schools and **109** meetings to partner with local authorities
- **Appointed 349** governors, **25** Head Teachers and **23** Deputy Head Teachers

- **Processed 2,859** marriage permission and applications of which **958** were for overseas and **697** RCIA applications

- **Assisted 229** couples in their marriage preparations
- **Outreach** to **54** parishes to help individuals with learning difficulties to practice their faith
- **Awarded 126** grants to help social justice activities
- **Provided** marriage enrichment for **646** couples from over **150** parishes

- **Over 11,000** young people attended programmes at our SPEC Youth Centres

- **Co-ordinated** and provided support to **40** Ethnic Chaplaincies, **74** Hospital Chaplains, **8** University Chaplains and **6** Prison Chaplains

- **Provided 575** hours of courses attended by **839** parish volunteers
- **Provided** numerous lectures to strengthen Adult Formation and enhance Catechetical training
- **Provided** training to **174** parishes
- **Provided** resources and more than **19,000** booklets for over **160** parishes and **16** preparation sessions for each of the two faith sharing sessions

- **132,000 copies** of the Westminster Record printed and **1,030,053** visits to diocesan website

How to support the Diocese of Westminster

The Diocese of Westminster is dependent on voluntary donations and you can make a real difference by supporting one of more of the following programmes:

- The care of sick and elderly priests
- The training of new priests
- Evangelisation and formation
- The inclusion of all people in the life of the church
- The Trinity Fund (which provides a lifeline to parishes with financial problems)
- Work with young people
- Lourdes pilgrimage
- Preserving church buildings

You can make a donation online at www.rcdow.org.uk/donations.

You can also get further information about the different ways that you can help by contacting:

Head of Planned Giving & Appeals,
Diocese of Westminster,
46 Francis Street,
London SW1P 1QN

Email: charlesdonington@rcdow.org.uk
Tel: 020 7798 9375



Westminster Roman Catholic Diocesan Trust

Reports

Report of the Directors of the Corporate Trustee – Year to 31 December 2011

Introduction

The trustees present their statutory report together with the consolidated accounts of Westminster Roman Catholic Diocesan Trust (the Charity) for the year ended 31 December 2011.

The accounts are presented in accordance with the accounting policies set out on pages 39 and 40 of the attached accounts and comply with the Charity's trust deed, applicable laws, United Kingdom Generally Accepted Accounting Practice and the requirements of Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005.

Structure, Governance and Management

Constitution

Westminster Roman Catholic Diocesan Trust is a charitable trust established by a trust deed dated 1 November 1940 and is registered under the Charities Act 2011, Charity Registration No. 233699.

Scope of the consolidated accounts

The consolidated accounts include the assets, liabilities and transactions of the following:

Curial funds

The Curial funds are used to support the Archbishop and Bishops in providing Diocese-wide services and pastoral care and to meet the cost of central administration. The Curial funds are administered by staff within the Curial (or Central) Offices in the Westminster Cathedral complex.

Parochial funds

The Parochial funds are administered, with guidance from the central finance office, by the parish priests and are used to carry out the work of the Church within local areas and to help fund the Curia.

Westminster Cathedral Limited

A wholly owned subsidiary trading company carrying out general trading activities which relate to Westminster Cathedral and whose object is to generate profit for the benefit of the Cathedral.

Other registered charities

Other registered charities, which are integral to the Charity and which therefore have been included in these accounts are:

- The Moorfields Charity (Charity Registration No 247198) - a charity providing assistance to the Roman Catholic parishes of Moorfields and Bunhill Row and to Westminster Cathedral.
- Westminster Cathedral Trust (Charity Registration No 270637) – a charity with the principal objectives of supporting Westminster Cathedral and preserving its fabric and music.

School properties

The Charity is the legal owner of nearly 200 properties comprising voluntary aided schools within the Diocese. The schools, many of which are separate exempt or excepted charities, are funded through a combination of government grants and voluntary contributions.

The nature of the occupation of these properties by the exempt and excepted charities means that the Directors of the Corporate Trustee do not have the power to dispose of the land and buildings until a school ceases occupation, which in turn requires the approval of the school governors and the Secretary of State. Consequently, the land and buildings are deemed to have £nil value for the purpose of the attached accounts.

The non-property assets, liabilities and transactions of the schools are not included in these accounts as they are neither owned nor controlled by the Charity.

Report of the Directors of the Corporate Trustee – Year to 31 December 2011

Directors of the Corporate Trustee

The Directors of the Corporate Trustee are appointed by the Archbishop of Westminster.

The trustees who were in office at the date of this report and those who served during the year ended 31 December 2011 were as follows:

	Appointed/Resigned
The Most Reverend Archbishop V Nichols	
Rt Rev A Hopes (1)	
Rt Rev J Arnold (1,2,4,5)	
Rt Rev J Sherrington (1,7)	Appointed 14 September 2011
Rt Rev Mgr J O'Boyle (1)	
Rt Rev Mgr T Egan (1,3)	
Lord D Brennan QC	
Miss L Ferrar (2,6)	
Rt Hon R Kelly	
Mr K Minton KSG (2,3)	Resigned 23 March 2012
Mr D Moseley (4)	
Mr C Kemball	Appointed 13 July 2012

Committee member of: 1) Finance Board 2) Audit Committee 3) Investment Committee 4) Human Resources Subcommittee 5) Property Subcommittee 6) Pension Board 7) Schools Commission

The trustees met four times during the year.

On agreeing to become a trustee, individuals are thoroughly briefed by their co-trustees on the history of the Charity, the day-to-day management, the responsibilities of the trustees, the current objectives and future plans. The trustees are also encouraged to attend any courses which they feel are relevant to the development of their role, and to keep up-to-date on any changes in legislation.

Trustees' expenses

A number of the trustees are clergy of the Roman Catholic Diocese of Westminster. They are housed and remunerated by the Diocese and are reimbursed expenses for carrying out their ministry in the same way as other priests of the Diocese.

However, no trustee received any remuneration or expenses from the Charity in connection with their duties as trustees during the year. No trustee had any beneficial interest in any contract with the Charity.

Responsibilities of the Directors of the Corporate Trustee

The trustees are responsible for preparing the annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Statement of Recommended Practice (Accounting and Reporting by Charities) (the Charities' SORP);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Report of the Directors of the Corporate Trustee – Year to 31 December 2011

Organisation

The Charity is governed by the Board of Directors of the WRCDT (the Corporate Trustee) which meets on a regular basis to attend to the financial, property, legal and administrative affairs of the Diocese. The Finance Board, comprising a quorum of trustees, deals with the day to day business affairs of the Diocese.

Additionally, the Audit Committee, comprising trustees, monitors the integrity of the accounts and reviews the charity's internal financial control.

The parishes in the Diocese are established and operate under the Church's Code of Canon Law which bestows on them separate canonical status. This explains their treatment in these accounts, specifically the columnar approach and their classification as 'restricted funds'. Also under Canon Law each parish must have a finance committee to help the parish priest in the administration of the parish.

Administrative and advisory bodies

As required by Canon Law, a Diocesan Finance Committee (as distinct from the Finance Board referred to above) exists to give advice to the Archbishop on financial matters. It must also be consulted on administrative matters of major importance.

In the Diocese there is also the Council of Priests. This meets at least twice a year with the Archbishop to discuss and to give advice on a range of issues. The Council is composed of 24 Deans and an additional representative of each of the 24 deaneries, together with the Auxiliary Bishops and other senior priests of the Diocese.

At the re-establishment of historic forms of church government in 1850, each Diocesan Bishop was empowered to appoint a Chapter of Canons to take responsibility for the organisation and maintenance of his Cathedral. In the Diocese of Westminster eighteen senior priests constitute the Chapter of Canons and are consulted by the Archbishop on important Diocesan matters (cf Canon 503ff). They have also been constituted as "The College of Consulters" to fulfil the legal requirements of Canon 495ff.

Risk management

The trustees believe that by monitoring reserve levels, by ensuring controls exist over key financial systems, and by examining the operational and business risks faced by the Charity, they have established effective systems to mitigate risks.

Connected charities

The main charities connected with the Charity are listed on the right.

All the charities listed are the responsibility of WRCDT but are outside the scope of these accounts as they are separate registered charities and are not controlled by the Charity. In many cases they are administered by the Central Finance Office of the Charity and many have similar or related charitable objectives.

- Westminster Ecclesiastical Education Fund (WEEF) (Charity Registration No 312528)

WEEF is a charity for the training of students to the priesthood and is the recipient of the Diocesan collection.

- Diocese of Westminster Sick and Retired Priests Fund (Charity Registration No 278136)

This charity's principal activity is the provision of assistance to sick and elderly and retired clergy.

- Norfolk Fund Charity (Charity Registration No 241675)

The Norfolk Fund Charity is a charity with the principal objective of fulfilling the social and pastoral works of the Diocese.

A full list of all connected charities is given in note 20 to the attached accounts.

Policies

Investment policy

The investment guidelines are set by the Trustees. The Investment Committee implements and reviews the guidelines.

The Charity's investments comprise units in the Mutual Investment Fund, the investment policy of which is determined by an Investment Committee which meets on a quarterly basis to monitor the Fund's performance. At the end of the year the fund was invested as follows: 17.8% in UK equities, 1.6% in Alternative investments; 41.4% in overseas equities; 11.7% in fixed interest and 27.5% in liquid assets. At any one time there will be some flexibility in this benchmark depending on specific market conditions. The overall long term objective is the protection of the real value of the income generated by the fund.

The trustees regularly review information from the investment managers, monitoring performance of the portfolio and the investment strategy. The trustees are satisfied with the performance of investments during the year following the volatility in global financial markets, and remain confident that their medium term investment policy is being achieved. The Investment Committee review the choice of investment managers every three years.

Report of the Directors of the Corporate Trustee – Year to 31 December 2011

Social Responsible Investment Policy

The Catholic Church's understanding of socially responsible investment is drawn from a series of "social encyclicals" which followed from Pope Leo XIII's own encyclical letter *Rerum Novarum* in 1891. That document set out to restore in contemporary industrial society the priority of the human over the economic, and the spiritual and moral over the material. In the management of investments both charity law and Church teaching apply.

Under charity law, the trustees must seek to obtain the best financial return possible consistent with commercial prudence. Following the Church's teaching, the trustees also strive to maintain a socially responsible investment policy through a process of making value judgements about products, services and corporate practices of companies as well as their financial efficacy. This process and its decisions to invest and disinvest, and of seeking change through shareholder action, is also strengthened through its proactive engagement in the Churches Investment Group, an ecumenical group.

Objectives and activities

Objectives

The Declaration of Trust included in the Trust Deed dated 1 November 1940 specifies that the property and other assets owned by the Charity should be used 'both as to capital and to income in or towards advancing the Roman Catholic religion in the Diocese by such means as the Archbishop may think fit and proper and for the service and support whether in the Diocese or outside the Diocese by such means as aforesaid of charitable works and objects promoted by the Church'.

Additionally, the Catholic Church has a large body of teaching, its 'social doctrine', which presents a rounded understanding of the human person and of the importance of solidarity. One of the doctrine's focus is the Common Good, which refers to what belongs to everyone by virtue of their common humanity. The simple definition of the Common Good is 'the sum total of social conditions which allows people, either as groups or as individuals, to reach their fulfilment more fully and more easily'. Within its overall objective, one of the aims of the Charity includes the fulfilment of social teaching.

Activities

The principal ways in which these objectives are fulfilled are:

The provision of religious and pastoral services

The diocese has 214 parishes, and religion is advanced through providing places of worship and facilitating religious practice. These include providing and maintaining buildings used for religious practice, conducting religious ceremonies (such as weddings and funerals), maintaining religious burial grounds, saying masses that are open to the public, and

providing and maintaining devotional artefacts, stained glass windows and other religious works of art in places of worship. There is also a benefit to the general public as many of these churches are open to all for personal spiritual contemplation. Parishes themselves are communities which contribute to the moral and spiritual wellbeing of those who use these churches and parish halls, and from which centres is carried out educational, social and pastoral work as a practical expression of faith. To give some indication of this, the estimated weekly mass attendance in the diocese was over 150,000, the number of parish churches and others open to the public was 214, there were over 1,000 marriages, 4,000 funerals, 10,000 baptisms and 7,000 first communions during the year.

In our parish communities we have a very wide diversity of culture and nationalities (in one parish there exists 100 nationalities). But every parish community strives to achieve a racial and cultural harmonisation and integration. In this we believe the Church is leading the way in promoting cohesion in our cosmopolitan society.

The provision of Catholic education

Within the diocese there are 213 schools, 156 of which are primary, 40 secondary, and 17 independent. The Charity provides the land and buildings through which these schools operate. Throughout the diocese, the schools aim to provide a first class education to boys and girls from the ages of 4 to 18. The Charity contributes towards providing a structured educational environment that develops the pupils' capabilities, competences and skills, and promotes the academic, moral and physical development of the pupils through academic curriculum, pastoral care, sporting and other activities. It also contributes to providing an educational environment where each student can develop and fulfil his or her potential, building their self-confidence and inculcating a desire to contribute to the wider community. This all prepares the pupils for the opportunities, responsibilities and experiences of later life

The provision and maintenance of churches, presbyteries and schools

The objectives are achieved principally through the parishes and Catholic schools together with a large number of Catholic societies and organisations also based in the Diocese. Additionally, there are numerous other pastoral activities, the more important of which are referred to below.

We try to enable ordinary people to live out their faith as part of the parish and diocesan communities through worship and prayer, and learning about the Gospel, the provision of pastoral care for people living within and outside the diocese and missionary and outreach work. To facilitate this work it is important that we maintain the fabric of our churches and related properties, support clergy in their active and retired ministries, and provide funds for training new priests and

Report of the Directors of the Corporate Trustee – Year to 31 December 2011

deacons, catechists and lay ministers.

Through the provision of diocesan school properties we aim to contribute towards the provision of a first class education to boys and girls from the ages of 4 to 18 in a Catholic Christian environment. In addition, we seek to provide services for young people that will enable them to live and explore their faith.

Within its overall objective, one of the Charity's fundamental aims is the fulfilment of its social teaching in the pursuit of the Common Good. Examples of how this is achieved are:

- Developing a sense of community and social cohesion
- Developing character and virtue
- Promoting dignity of human life
- Making a contribution to the global community and ecology

When setting the aims of the Charity and planning the work of the Charity for the year, the trustees have given careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary guidance on the advancement of religion, relieving poverty and advancing education.

Financial Review

Financial results

The table set out below summarises the financial activities of the Diocese.

	2011	2010
	£m	£m
Parishes		
Income	32.6	32.4
Expenditure	23.0	22.5
Surplus before assessment	9.6	9.9
Diocesan assessment and other transfers	(4.6)	(4.6)
Surplus	5.0	5.3
Investment and revaluation gains	0.4	0.8
Added to reserves	5.4	6.1
Curial		
Diocesan assessment	4.6	4.6
Other income	4.7	4.7
Total income	9.3	9.3
Expenditure	10.1	9.1
Surplus	(0.8)	0.2
Investment and revaluation (losses) gains	(0.5)	1.5
Added to reserves	(1.3)	1.7

Complete details of the income and expenditure are shown in the consolidated statement of financial activities on page 34 and in the notes to the accounts.

Report of the Directors of the Corporate Trustee – Year to 31 December 2011

Reserves policy

The trustees aim to maintain the Charity's free reserves at an equivalent of 12 months' expenditure on unrestricted funds although they also acknowledge the need for some flexibility to be built into this figure to accommodate changes in future investment values and exceptional expenditure.

Financial position

Parochial reserves at 31 December 2011 total £111.9 million (2010 - £106.5million) which relate solely to the assets and activities of individual parishes. They are not available for the general purposes of the Charity nor are individual parishes able to transfer their funds to other parishes within the Diocese.

Curial reserves at 31 December 2011 amount to £33.7 million (2010 - £35 million). Of this, £8.2 million (2010 - £8.8 million) represents the balance on restricted items which is not available for general purposes. Unrestricted funds amounted to £25.5 million (2010 - £26.2 million). Of this £16.6 million (2010 - £12.8 million) is a tangible fixed assets fund and a further £1.9 million (2010 - £1.9 million) has been set aside for specific purposes leaving a gross level of free reserves of £7 million (2010 - £11.5 million) after the pension reserve deficit of £1.9 million (2010 - £1.4 million) for the general purposes of the Charity. This reflects a decrease of £3.9 million in free reserves compared to 2010 and is equivalent to approximately 9 (2010 – 12) months of future budgeted unrestricted expenditure. The trustees acknowledge that the level of free reserves at 31 December 2011 falls slightly short of that stated in the Charity's reserves policy. A significant contributor to this shortfall has been the actuarial loss on the defined benefit pension scheme as a result as stock market volatility and other economic and demographic factors. As explained above, the trustees accept the need for some flexibility in the reserves policy to accommodate times when there is global financial instability. Consequently, the trustees continue to believe that free reserves are adequate but not excessive and in line with the charity's policy but will continue to monitor the position closely.

The Charity's assets

Acquisitions and disposals of fixed assets during the year are recorded in the notes to the accounts.

Plans for future periods

The Charity will continue to build on the work of the past year towards its focus of the common good. No significant changes in emphasis are expected in the Charity's activities.

Signed on behalf of the Directors of the Corporate Trustee:



Trustee

Approved by the board on: 6 September 2011

Independent auditor's report – Year to 31 December 2011

Independent auditor's report to the Directors of The Westminster Roman Catholic Diocese Trustee

We have audited the accounts of the Westminster Roman Catholic Diocesan Trust for the year ended 31 December 2011, which comprise the consolidated statement of financial activities, the consolidated and parent charity balance sheets, the consolidated cash flow statement, the principal accounting policies and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Directors of the Westminster Roman Catholic Diocese Trustee (the trustees), as a body, in accordance with Section 144 of the Charities Act 2011 and with regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the Directors those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the statement of trustees' responsibilities set out in the Report of the Directors of the Corporate Trustee, the trustees are responsible for the preparation of accounts which give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Report of the Directors of the Corporate Trustee to identify material inconsistencies with the audited accounts. If we become aware of any apparent material inconsistencies we consider the implications for our report.

Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group and charity's affairs as at 31 December 2011 and of the group's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Directors of the Corporate Trustee is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

7 September 2012



Westminster Roman Catholic Diocesan Trust

Accounts

Consolidated statement of financial activities – Year to 31 December 2011

	Notes	Curial funds			Parochial funds		Total 2011 £'000	Total 2010 £'000
		Un restricted Funds £'000	Restricted Funds £'000	Total Funds £'000	Restricted Funds £'000	Total £'000		
Incoming resources								
Incoming resources from generated funds								
Voluntary income								
Collections, donations and legacies	1	1,095	233	1,328	24,154	25,482	23,830	
Assessments	2	164	-	164	-	164	172	
Activities for generating funds								
Commercial trading operations	3		-	-	704	704	706	
Investment income and interest receivable	4	603	97	700	1,448	2,148	2,020	
Rental income from functional properties		268	-	268	1,180	1,448	1,825	
Incoming resources from charitable activities	5							
Parish and similar activities		1,032	275	1,307	5,095	6,402	6,292	
Pastoral Centre		981	-	981	-	981	1,383	
Other income								
Net gains on disposal of tangible assets		-	-	-	9	9	727	
Total incoming resources		4,143	605	4,748	32,590	37,338	36,955	
Resources expended								
Cost of generating funds								
Fundraising trading: cost of goods sold and other costs	3	-	-	-	553	553	556	
Investment manager's fees		-	16	16	-	16	30	
Charitable activities								
Advancement of the Roman Catholic faith primarily in the Diocese of Westminster	6	9,416	652	10,068	22,474	32,542	30,865	
Governance costs	7	91	-	91	4	95	82	
Total resources expended		9,507	668	10,175	23,031	33,206	31,533	
Net (outgoing) incoming resources before transfers	8	(5,364)	(63)	(5,427)	9,559	4,132	5,422	
Transfers between funds	15	4,680	(75)	4,605	(4,605)	-	-	
Net (outgoing) incoming resources before other recognised gains and losses		(684)	(138)	(822)	4,954	4,132	5,422	
Other recognised gains and losses								
. Actuarial (losses) gains		(711)	-	(711)	-	(711)	273	
. Net investment gains (losses)		652	(491)	161	387	548	2,090	
Net movement in funds		(743)	(629)	(1,372)	5,341	3,969	7,785	
Reconciliation of funds								
Balances brought forward at 1 January 2011		26,261	8,785	35,046	106,525	141,571	133,786	
Balances carried forward at 31 December 2011		25,518	8,156	33,674	111,866	145,540	141,571	

Consolidated statement of financial activities – Year to 31 December 2011

	Total 2011 £'000	Total 2010 £'000
Historical cost net movement in funds		
Net movement in funds (page 34)	3,969	7,785
Net investment gains arising from changes in the value of the investment portfolio investment portfolio	(548)	(2,090)
Actuarial losses (gains)	711	(273)
Gain calculated by reference to the historic cost of investments disposed of during the year	9	702
Historical cost net movement in funds	4,141	6,124

No figures are available for the historical cost of functional property and therefore it is not possible to calculate the historical cost depreciation charge. However, functional property has been included in the accounts at a valuation which approximates to original cost less depreciation. The trustees are of the opinion, therefore, that there is no material difference between the historical cost depreciation charge and the actual depreciation charge calculated on the revalued amounts.

Continuing activities

All of the Group's activities derived from continuing operations during the above two financial periods.

Total recognised gains and losses

All recognised gains and losses are included in the consolidated statement of financial activities.

Consolidated balance sheet – 31 December 2011

	Notes	Curial £'000	Parochial £'000	Total 2011 £'000	Total 2010 £'000
Fixed assets					
Tangible assets	11	16,551	65,366	81,917	72,535
Investments	12	16,763	28,755	45,518	44,964
		33,314	94,121	127,435	117,499
Current assets					
Stocks		-	68	68	37
Debtors	13	3,070	514	3,584	5,407
Cash at bank and in hand		4,897	18,823	23,720	28,544
		7,967	19,405	27,372	33,988
Creditors: amounts falling due within one year	14	(6,144)	(1,172)	(7,316)	(8,532)
Net current assets before adjustment for inter-fund indebtedness		1,823	18,233	20,056	25,456
Elimination of inter-fund indebtedness		488	(488)	-	-
Net current assets		2,311	17,745	20,056	25,456
Total net assets excluding pension liability		35,625	111,866	147,491	142,955
Pension liability	9	(1,951)	-	(1,951)	(1,384)
Total net assets including pension liability		33,674	111,866	145,540	141,571
Represented by: Funds and reserves					
Restricted funds	15	8,156	111,866	120,022	115,310
Unrestricted funds					
. Designated funds	16	1,861	-	1,861	1,892
. Tangible fixed assets fund	17	16,551	-	16,551	12,858
. General fund					
.. Free reserves		9,057	-	9,057	12,895
.. Pension reserve	9	(1,951)	-	(1,951)	(1,384)
		7,106	-	7,106	11,511
		33,674	111,866	145,540	141,571

Approved by the Directors of the Corporate Trustee

and signed on their behalf by:



Trustee

Approved on: 6 September 2012

Charity balance sheet – 31 December 2011

	Notes	Total 2011 £'000	Total 2010 £'000
Fixed assets			
Tangible assets	11	81,814	72,415
Investments	12	40,764	39,842
		122,578	112,257
Current assets			
Debtors	13	3,469	5,295
Cash at bank and in hand		21,301	26,413
		24,770	31,708
Creditors: amounts falling due within one year	14	(7,100)	(8,470)
Net current assets		17,670	23,238
Total net assets excluding pension liability		140,248	135,495
Pension liability	9	(1,951)	(1,384)
Total net assets including pension liability		138,297	134,111
Represented by: Funds and reserves			
Restricted funds	15	112,781	107,850
Unrestricted funds			
. Designated funds	16	1,861	1,892
. Tangible fixed assets fund	17	16,551	12,858
. General fund			
.. Free reserves		9,055	12,895
.. Pension reserve	9	(1,951)	(1,384)
		7,104	11,511
		138,297	134,111

Approved by the Directors of the Corporate Trustee

and signed on their behalf by:



Trustee

Approved on: 6 September 2012

Consolidated cash flow statement – Year to 31 December 2011

	Notes	Total 2011 £'000	Total 2010 £'000
Cash inflow from operating activities	A	5,509	5,084
Returns on investments	B	2,278	2,020
Capital expenditure and financial investment	B	(12,611)	(8,095)
(Decrease)/Increase in cash	C	(4,824)	(991)

Notes to the cash flow statement for the year to 31 December 2011.

A Adjustment of net incoming resources before transfers to net cash inflow from operating activities

	Total 2011 £'000	Total 2010 £'000
Net incoming resources before transfers	4,132	5,422
Depreciation charge	3,225	2,611
Investment income and interest receivable	(2,148)	(2,020)
Gain on disposal of tangible fixed assets	(9)	(727)
Pension cost less contributions payable	(267)	–
(Increase)/Decrease in stocks	(31)	6
Decrease in debtors	1,823	2,441
Decrease in creditors	(1,216)	(2,649)
Net cash inflow from operating activities	5,509	5,084

B Gross cash flows

	Total 2011 £'000	Total 2010 £'000
Returns on investments Investment income and interest received		
Investment income and interest received	2,278	2,020
Capital expenditure and financial investment		
Receipts from disposal of tangible fixed assets	9	727
Payments to acquire tangible fixed assets	(12,620)	(8,519)
Receipts from disposal of investments	-	-
Payments to acquire investments	-	(303)
	(12,611)	(8,095)

C Analysis of changes in net funds

	At 1 Jan 2011 £'000	Cash flows £'000	At 31 Dec 2011 £'000
Cash at bank and in hand	28,544	(4,824)	23,720

Principal accounting policies – Year to 31 December 2011

Basis of accounting

The accounts have been prepared under the historical cost convention, as modified by the inclusion of investment properties and listed investments at market value, and the inclusion of functional properties at a valuation which approximates to their original cost less depreciation.

Applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the Statement of Recommended Practice on Accounting and Reporting by Charities (SORP 2005) issued by the Charity Commission in March 2005, have been followed in the preparation of these accounts.

Basis of consolidation and scope of the accounts

The statement of financial activities and the balance sheet consolidate the accounts of the Charity and its subsidiary undertakings made up to the balance sheet date. No separate statement of financial activities has been prepared for the Charity as the results of the subsidiaries are clearly shown in the consolidated statement of financial activities and supporting notes.

The accounts also include the net assets and transactions of other charities under the control of the Directors of the Corporate Trustee which affect the Westminster Roman Catholic Diocesan Trust. The charities have been incorporated into the accounts as special trusts (or restricted funds).

The accounts do not include the results and net assets of connected entities (note 20).

The accounts of the Investment Fund (the Mutual Investment Fund) controlled by the Westminster Roman Catholic Diocese Trustee have not been consolidated. However, the income distributed during the year from the Mutual Investment Fund to the Charity is included in incoming resources in the statement of financial activities, and the units allocated to the Charity are included in the balance sheet as investments. Further details of the Mutual Investment Fund are given in note 12.

Incoming resources

Incoming resources are recognised in the period in which the Charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the Charity has to fulfil conditions before becoming entitled to it or where the donor or funder has specified that the income is to be expended in a future accounting period.

Assets donated to the Charity for its own use are included as part of incoming resources in the year of the gift. Assets falling within the definition of tangible fixed assets are capitalised on the Charity's balance sheet and depreciated in accordance with the appropriate policy. Other assets are treated as resources expended in the year of the gift.

Legacies are credited to the statement of financial activities once the Charity has been advised by the personal representative of an estate that payment will be made

or property transferred and the amount involved can be quantified.

Resources expended

Expenditure is included in the statement of financial activities when incurred and includes any attributable VAT which cannot be recovered.

Resources expended comprise the following:

- a. The costs of generating funds comprise the costs of the subsidiary company in connection with its commercial trading operations.
- b. The cost of charitable activities comprises expenditure on the Charity's primary charitable purposes and include staff costs and other direct overheads attributable to those purposes.

Charitable donations in support of Catholic foundations and projects are included in the statement of financial activities in the year in which they are approved. If charitable donations approved during the year have not been paid, in part or in full, by the end of the year, they are included as creditors in the balance sheet. Future charitable donations that are to be applied towards activities in later years are awarded subject to the availability of funds and are not accrued for.

- c. Governance costs include costs which are directly attributable to the legal procedures necessary for compliance with statutory requirements.

Functional freehold property

Functional freehold properties, comprising the Cathedral, churches, presbyteries, halls and similar buildings owned by the Charity prior to 1997, are included in the balance sheet at an estimate of their original cost. These estimates were arrived at by discounting the 1997 insurance value of the properties by reference to the inflation statistics relating back to the date on which the properties were acquired or built. Additions to functional freehold properties since January 1998 are included in the accounts at cost or, where such assets have been donated or bequeathed to the Charity at their estimated market value at the date of the gift.

No value is included in the accounts for freehold land.

Freehold buildings are depreciated at rates calculated to write off their estimated historic cost, on a straight line basis, as follows:

- Listed properties - 200 to 300 years
- Other properties - 100 years

The trustees regularly review the condition and net book values of all properties to ensure that the depreciation policies adopted are and remain appropriate. Disposals of freehold property are accounted for on completion.

Principal accounting policies – Year to 31 December 2011

Voluntary aided and grant maintained schools

Land and buildings legally owned by the Charity and occupied rent free by Catholic voluntary aided schools, which are separate charities and publicly funded, are valued at £nil for the purposes of these accounts. The trustees consider that no meaningful value can be attributed to these assets since they are not used directly by the Charity, do not generate income, and cannot be disposed of in the open market or put to alternative use while such occupation, which may be indefinite, continues.

The school governors are responsible for the buildings and for the repair and refurbishment costs thereof and accounting for any grants received in respect of those costs. Grants made by the Charity via the Curial Office or parishes to assist the governors with their liability for school building and repair costs are charged to the statement of financial activities in the year in which they become payable.

Details of the Diocesan voluntary aided schools are given in the Diocesan Year Book and on the Diocesan website.

Furniture, fittings and equipment

Items of furniture, fittings and equipment costing in excess of £1,000 are capitalised and depreciated on a straight line basis in order to write off their original cost, less an estimated residual value, over the expected useful lives of the assets concerned. The depreciation rates applied are as follows:

- Office equipment - 20%
- Fixture and fittings - 10% to 25%

Individual works of art, treasures and plate are not capitalised as they are regarded as heritage assets which are held in a manner consistent with the advancement of the Roman Catholic faith, have very long lives and are worth preserving indefinitely.

Motor vehicles

Motor vehicles are capitalised and depreciated over a four year period in order to write off the cost of each vehicle over its estimated useful life.

Investments

Listed investments are included on the balance sheet at their market value at the end of the financial period. It is the Charity's policy to keep valuations up to date so that when investments are disposed of all gains or losses will already have been accounted for and none will be attributable to the disposal itself. As a result, the statement of financial activities includes those unrealised gains and losses arising from the revaluation of the investment portfolio throughout the year. Disclosure is made in the note of the historical cost net movement in funds of the difference between the historical cost and the disposal proceeds of the investments disposed of during the year.

Investment properties are included in the balance sheet at the trustees' best estimate of market value with advice from a professional valuer. All changes in value during the year are classified as unrealised gains or losses and are reported in the

statement of financial activities. Details of the dates and basis of the valuations are given in note 12 to the accounts. As these assets are recorded at their current market value no charge for depreciation is made in the accounts. Disposals of investment properties are accounted for on completion.

Investments in subsidiary companies are included on the balance sheet at cost.

Stocks

Stocks of miscellaneous items are valued at the lower of cost and net realisable value.

Fund accounting

- The Curial Funds

The Curial Funds can be used across the whole of the Diocese and are subdivided between:

- The general fund comprising those monies which may be used towards meeting the charitable objectives of the Charity and used across the whole of the Diocese at the discretion of the trustees.
- The designated funds being monies set aside out of general funds and designated for specific purposes by the trustees.
- The restricted funds being monies received for, and their use restricted to, a specific purpose, or donations subject to donor imposed conditions.

The Parochial Funds

These comprise legacies, donations, trust income and interest and relate to specific parishes. Under canon law, the monies must be utilised by individual parishes and cannot be used across the whole of the Diocese. As such, the funds are all regarded as restricted for the purpose of these accounts.

Pension costs

The charity contributes to a defined benefits pension scheme, closed for accrual of benefit since 2005, providing benefits based on final pensionable salary. The assets of the scheme are held and managed separately from those of the charity.

Pension scheme assets are measured at fair value at each balance sheet date. Liabilities are measured on an actuarial basis using the projected unit method. The net of these two figures is recognised as an asset or liability on the balance sheet.

Any change in the asset or liability between balance sheet dates is reflected in the statement of financial activities in recognised gains and losses for the period.

The charity also contributes to a defined contribution scheme providing benefits based upon the value at retirement of the fund of each member.

Contributions towards employees' personal pension schemes are charged to the statement of financial activities in the year in which they become payable.

Notes to the accounts – Year to 31 December 2011

I Collections, donations and legacies

Group	Curial funds			Parochial funds	2011 Total £'000	2010 Total £'000
	Un restricted funds £'000	Restricted funds £'000	Total funds £'000	Restricted funds £'000		
Collections and donations	1,073	233	1,306	23,592	24,898	22,819
Legacies	22	-	22	562	584	1,011
	1,095	233	1,328	24,154	25,482	23,830

2 Assessments

Ten parishes operated by specific religious congregations are not consolidated into these accounts. Income from assessments represents monies received by the Charity from those parishes.

3 Commercial trading operations and investment in trading subsidiaries

At 31 December 2011 the Charity owned the entire called up ordinary share capital of the following companies:

Company	Country of incorporation	Principal activity
Westminster Cathedral Limited	England and Wales	Miscellaneous trading activities
Aedificabo Limited	England and Wales	Dormant

Accounts of the companies will be filed with the Registrar of Companies. A summary of the trading results of Westminster Cathedral Limited is given below.

	Total 2011 £'000	Total 2010 £'000
Turnover	704	706
Cost of sales	(371)	(378)
Gross profit	333	328
Administrative expenses	(171)	(171)
Profit on ordinary activities before Gift Aid and taxation	162	157
Gift Aid	(166)	(171)
Loss on ordinary activities before taxation	(4)	(14)
Taxation	-	-
Loss for the financial year	(4)	(14)

At 31 December 2011 the called up share capital of Westminster Cathedral Limited comprised 2 ordinary £1 shares and its reserves amounted to £23,438 (2010 - £27,431).

Aedificabo Limited was incorporated on 15 October 2010 and remained dormant throughout the period to 31 December 2011. At 31 December 2011, the called up share capital and reserves of Aedificabo Limited comprised 2 ordinary £1 shares.

Notes to the accounts – Year to 31 December 2011

4 Investment income and interest receivable

	Curial funds			Parochial funds	2011 Total £'000	2010 Total £'000
	Un restricted funds £'000	Restricted funds £'000	Total funds £'000	Restricted funds £'000		
Group						
Investment income						
Income from investments (note 12)	32	97	129	83	212	456
Rents and similar income	189	–	189	1,293	1,482	1,244
	221	97	318	1,376	1,694	1,700
Interest receivable	382	–	382	72	454	320
	603	97	700	1,448	2,148	2,020

All rents are from investment properties situated in the United Kingdom.

5 Incoming resources from charitable activities

	Curial funds			Parochial funds	2011 Total £'000	2010 Total £'000
	Un restricted funds £'000	Restricted funds £'000	Total funds £'000	Restricted funds £'000		
Parish and similar activities						
Income from clubs	-	-	-	106	106	91
Chaplaincies	-	-	-	26	26	41
Catechetics	-	-	-	267	267	235
Candles, repository and newspapers	-	-	-	2,309	2,309	2,196
Board and lodging	-	-	-	112	112	109
Parish centres	-	-	-	912	912	868
Parish activities	-	-	-	1,040	1,040	1,116
School contributions	-	275	275	-	275	343
Miscellaneous	1,032	-	1,032	323	1,355	1,293
	1,032	275	1,307	5,095	6,402	6,292
Pastoral Centre (see below)	981	-	981	-	981	1,383
	2,013	275	2,288	5,095	7,383	7,675

Notes to the accounts – Year to 31 December 2011

All Saints Pastoral Centre has been used by religious and secular groups as a retreat and conference centre.

After exploring options for the long term future of the Centre the trustees have determined that the cost of upgrading the facilities would not represent a prudent use of Diocesan resources.

The Centre ceased to operate in December 2011. In 2011 the Centre generated income of £714,886 (2010 - £925,000) and incurred expenditure of £752,178 (2010 - £800,000).

There will be provision on the site for the work of SPEC until December 2012. The Diocese is committed to retaining a residential retreat for children and young people and it will develop options for their provision.

The school contributions are voluntary payments made by the schools of the diocese towards the costs of the school projects team at Vaughan House as agreed as “Catholic Education Contributions” with the schools.

6 Advancement of the Roman Catholic faith primarily in the Diocese of Westminster

	Un restricted funds £'000	Restricted funds £'000	2011 Total £'000	2010 Total £'000
Group - Curial funds				
Archbishop's office				
Archbishop's office and Archbishop's House	319	-	319	320
Public Affairs & Communications	127	-	127	146
Westminster Information	4	-	4	4
Westminster Record	15	-	15	10
SPEC	494	-	494	674
Safeguarding	87	-	87	86
All Saints Pastoral Centre	752	-	752	800
University Chaplains & Hostel	492	-	492	416
Cathedral Chapter	7	-	7	7
	2,297	-	2,297	2,463
Auxiliaries & vicar general				
Bishops	338	-	338	267
Chancery	52	-	52	55
Tribunal	95	-	95	124
Liturgy, Historic Churches & Archives	88	-	88	71
Agency for Evangelisation	448	-	448	382
Ordination costs/Papal visit	(118)	-	(118)	131
Travellers Ministry	20	-	20	14
Vicar General & Amicus Clero	66	-	66	90
	989	-	989	1,134

Notes to the accounts – Year to 31 December 2011

6 Advancement of the Roman Catholic faith primarily in the Diocese of Westminster (continued)

	Un restricted funds £'000	Restricted funds £'000	2011 Total £'000	2010 Total £'000
Group - Curial funds				
Clergy & consecrated life				
Non parochial clergy	581	-	581	497
Ordinariate	43	-	43	-
Ethnic Chaplaincies	133	-	133	123
Vicars for Religious	3	-	3	2
Permanent Diaconate	44	-	44	30
	804	-	804	652
Ecumenical & interfaith	37	-	37	38
Education & formation				
Schools Administration, Catechetics & Inspection	768	275	1,043	1,054
School's Finance	95	-	95	105
	863	275	1,138	1,159
Pastoral affairs				
St Joseph's Pastoral Centre	426	34	460	467
Deaf Service	68	-	68	79
Lourdes pilgrimage	104	-	104	86
Marriage Care and Family Life	22	-	22	22
Ethnic Support	20	-	20	14
Catholic AIDS/HIV Ministry	2	-	2	6
Justice and Peace	44	-	44	44
Secretariat	214	-	214	86
Other	10	-	10	6
	910	34	944	810
Administration				
Finance department	514	-	514	480
Property Services	385	-	385	225
Human Resources	177	-	177	177
IT	242	-	242	206
Gift Aid and Planned Giving	124	-	124	123
Westminster Year Book	26	-	26	36
Parish Support/Internal Audit	69	-	69	69
Banking services	87	-	87	74
Miscellaneous	419	-	419	496
	2,043	-	2,043	1,886

Notes to the accounts – Year to 31 December 2011

6 Advancement of the Roman Catholic faith primarily in the Diocese of Westminster (continued)

	Un restricted funds £'000	Restricted funds £'000	2011 Total £'000	2010 Total £'000
Group - Curial funds				
Other items				
Pensioners	144	-	144	185
Growing in Faith project	160	-	160	-
Grants	698	343	1,041	565
Functional property depreciation	137	-	137	106
Legal and professional fees	32	-	32	18
	1,171	343	1,514	874
National bodies	383	-	383	339
School building projects (note 19)	(81)	-	(81)	(389)
	9,416	652	10,068	8,966
Group – Parochial restricted funds				
Non-clergy salaries			4,052	4,082
Property repairs and renewals			2,800	2,917
Clergy stipends			1,976	1,927
Other fixed asset depreciation			1,741	1,594
Liturgical expenses			1,601	1,360
Housekeeping			1,175	1,174
Candles, repository and papers			1,039	1,031
Office and administration			1,009	964
Heat, light and water			1,783	1,759
Council tax, insurance and rates			1,050	1,011
Parish activities			1,096	1,119
Parish Centre expenses			263	258
Donations/grants			705	645
Catechetics			371	342
Supply priests			322	340
Property depreciation			745	639
Travel expenses			251	220
Miscellaneous expenses			318	367
Bank Interest			44	46
Mass stipends distributed			133	104
			22,474	21,899

The above are the gross costs relating to each activity/department.

Many of these have related income flows which are included within total incoming resources.

Due to the number of charitable donations made out of both curial and parochial funds it is not practical to provide details of individual donations.

Notes to the accounts – Year to 31 December 2011

7 Governance costs

	Curial funds			Parochial funds	2011 Total £'000	2010 Total £'000
	Un restricted funds £'000	Restricted funds £'000	Total funds £'000	Restricted funds £'000		
Group						
Direct employed staff costs	31	-	31	-	31	31
Audit and accountancy	60	-	60	4	64	51
	91	-	91	4	95	82

8 Net (outgoing) incoming resources before transfers

This is stated after charging:

	Curial funds			Parochial funds	2011 Total £'000	2010 Total £'000
	Un restricted funds £'000	Restricted funds £'000	Total funds £'000	Restricted funds £'000		
Group						
Staff costs (note 9)	4,116	-	4,116	4,052	8,168	7,741
Auditors' remuneration						
. Current year	60	-	60	4	64	47
Depreciation (note 11)	710	-	710	2,515	3,225	2,611

9 Staff costs and remuneration of Directors of the Corporate Trustee

	2011 Total £'000	2010 Total £'000
Group		
Staff costs during the year were as follows:		
Wages and salaries	7,306	7,067
Social security costs	527	469
Other pension costs	335	205
	8,168	7,741
Staff costs per function were as follows:		
Charitable activities	8,137	7,710
Governance	31	31
	8,168	7,741

Notes to the accounts – Year to 31 December 2011

9 Staff costs and remuneration of Directors of the Corporate Trustee (continued)

The average number of actual employees and full time equivalents (FTE), analysed by function was:

	2011 FTE	2011 Total Employees	2010 FTE	2010 Total Employees
Charitable activities	311	596	314	648
Governance	1	1	1	1
	312	597	315	649

The number of employees who earned £60,000 per annum or more (including benefits other than pension) during the year was as follows:

	2011	2010
60,000 - £70,000	3	3
70,000 - £80,000	1	1
	4	4

Employer contributions of £34,033 (2010 - £21,952) were made to defined contribution schemes in respect of all those employees who earned £60,000 or more during the year (as defined above).

A number of the trustees are clergy of the Roman Catholic Diocese of Westminster. They are housed and remunerated by the Diocese and are reimbursed expenses for carrying out their ministry in the same way as other priests of the Diocese. However, no trustees received any remuneration in respect of their services as a trustee during the year (2010 - £nil), nor were they reimbursed any expenses connected with their duties as Directors (2010 - £nil).

The Rt Hon R Kelly, a director of the Corporate Trustee, is an employee of HSBC plc, principal bankers to the Charity.

Pension schemes**Defined benefit scheme.**

Until 6 July 2005 the charity operated a pension scheme providing benefits based on final pensionable pay. The assets of the scheme are held separate from those of the Charity, being invested with Sun Life Assurance Company. The contributions were determined on the basis of triennial valuations by a qualified actuary using the projected unit method.

The most recent valuation, at 6 April 2010, showed that the market value of the scheme's assets was £5,667,000 and that the level of funding on an ongoing basis was 75%. The principal assumptions made were that the investment returns would be 6.35% per annum before retirement, 4.4% per annum after retirement, salary increases would average 3.45% per annum and that pensions for future services would increase by 3.25% per annum. No allowance was made for possible discretionary increases in pensions beyond those prescribed in the scheme rules.

FRS 17

Financial Reporting Standard 17 "Retirement Benefits" Revised (FRS 17) requires the surplus or deficit on the scheme as at 31 December 2011, calculated in accordance with the requirements of FRS 17, to be included on the balance sheet. For the purposes of FRS 17, the assets of the scheme have been taken at market value and the liabilities have been calculated by a qualified independent actuary.

From 6 July 2005 accrual of benefits, death in service benefits and member contributions ceased and as a result the actuary recommended that the Charity contribute £18,400 per month from April 2008 to improve the level of funding. From July 2011, contributions increased to £23,800 per month.

The following information is based upon a full actuarial valuation of the fund at 31 December 2011 by a qualified independent actuary.

Notes to the accounts – Year to 31 December 2011

9 Staff costs and remuneration of Directors of the Corporate Trustee (continued)

Assumptions

The major assumptions used by the actuary were:

	31 Dec 2011 % per annum	31 Dec 2010 % per annum
Inflation	3.1	3.6
Salary increases	N/A	N/A
Rate of discount	4.7	5.7
Rate of increase in pensions in payment and deferred pensions	3.4	3.6

The mortality assumptions used were as follows

	2011 Years	2010 Years
Longevity at age 65 for current pensioners		
Men	22.7	24.4
Women	24.8	26.3

The assets in the scheme and the expected rates of return were:

	Long term return %	Value 2011 £'000	Long term return %	Value 2010 £'000	Long term return %	Value 2009 £'000
Equities	6.2%	1,739	6.2%	1,573	6.5%	2,088
Corporate bonds	5.4%	61	5.4%	75	5.7%	103
Government bonds	4.2%	352	4.2%	253	4.5%	786
Property	6.2%	16	6.2%		6.5%	162
Cash	0.5%	899	0.5%	1,398	0.5%	347
Total assets		3,067		3,299		3,486
Present value of scheme liabilities		(5,018)		(4,683)		(5,260)
Deficit in the scheme – net pension liability		(1,951)		(1,384)		(1,774)

Notes to the accounts – Year to 31 December 2011

9 Staff costs and remuneration of Directors of the Corporate Trustee (continued)

The expected long term return on cash is equal to bank base rates. The expected return on bonds is determined by reference to UK long dated gilt and bond yields. The expected rate of return on equities and property have been determined by setting an appropriate risk premium above gilt/bond yields having regard to market conditions

Total expenditure recognised in the statement of financial activities

	2011 £'000	2010 £'000
Current service cost	-	-
Past service cost	-	-
Effect of curtailment/settlement	-	-
Total expenditure recognised in the statement of financial activities	-	-

	2011 £'000	2010 £'000
Funds and reserves		
Funds excluding FRS 17 pension liability	147,491	142,955
Net pension liability	(1,951)	(1,384)
Funds including FRS 17 pension liability	145,540	141,571

Net (loss) gain recognised in the statement of financial activities

	2011 £'000	2010 £'000
Actual return less expected return on pension scheme assets	5	104
Experience gains and losses arising on the scheme liabilities	(716)	169
Changes in the assumptions underlying the present value of the scheme liabilities	-	-
Total amount recognised in the statement of financial activities	(711)	273

The cumulative amount of actuarial gains and losses recognised in the statement of financial activities to 31 December 2011 is a loss of £711,000.

Reconciliation of opening and closing balances of the present value of the Charity's share of scheme liabilities

	2011 £'000	2010 £'000
Scheme liabilities at 1 January 2011	4,683	5,260
Interest cost	236	281
Actuarial losses (gains)	716	(169)
Benefits paid	(617)	(689)
Scheme liabilities at 31 December 2011	5,018	4,683

Notes to the accounts – Year to 31 December 2011

9 Staff costs and remuneration of Directors of the Corporate Trustee (continued)

Contributions

The total contributions made by the employer in the year have been £267,000. The level of contribution will be reviewed as a result of the triennial valuation of the scheme as at 6 April 2013.

The best estimate of contributions to be paid by the employer to the scheme for the year beginning after 31 December 2011 is £267,000.

Reconciliation of opening and closing balances of the fair value of the Charity's share of the scheme assets.

	2011 £'000	2010 £'000
Fair value of scheme assets at 1 January 2010	3,299	3,486
Expected return on scheme assets	113	177
Actuarial gains	5	104
Contributions by employer	267	221
Benefits paid	(617)	(689)
Fair value of scheme assets at 31 December 2011	3,067	3,299

Amounts for the current and previous four periods

	31 Dec 2011 £'000	31 Dec 2010 £'000	31 Dec 2009 £'000	31 Dec 2008 £'000	31 Dec 2007 £'000
Fair value of assets	3,067	3,299	3,486	2,875	3,240
Present value of scheme liabilities	(5,018)	(4,683)	(5,260)	(4,181)	(4,568)
Deficit in scheme	(1,951)	(1,384)	(1,774)	(1,306)	(1,328)
Experience adjustment on scheme assets	5	104	243	(494)	(1)
Percentage of scheme assets	0.16%	3.15%	6.97%	(17.18%)	(0.03%)
Experience adjustment on scheme liabilities	-	309	-	-	(189)
Percentage of scheme liabilities	-	6.60%	-	-	(4.14%)
Actuarial gains/(losses) on obligation amount	(716)	169	(838)	368	(138)
% of present value of scheme liabilities	(14.27%)	3.16%	(15.3%)	8.80%	(3.02%)

Defined contribution scheme

The Charity also operates a pension scheme providing benefits based on defined contributions. The Charity contributes 8% of salary and this is matched by employee contributions of 1%, 3% or 4% of salary. The scheme is administered by Sun Life Pensions Management. The total contributions made by the employer in 2011 amounted to £267,000.

10 Taxation

Westminster Roman Catholic Diocesan Trust is a registered charity and, therefore, is not liable to income tax, corporation tax or capital gains tax on income or gains derived from its charitable activities, as they fall within the various exemptions available to registered charities.

Notes to the accounts – Year to 31 December 2011

II Tangible fixed assets

	Functional freehold property £'000	Plant, equipment, fixtures and fittings £'000	Motor vehicles £'000	Total £'000
Group				
Cost or valuation				
At 1 January 2011	79,243	19,648	411	99,302
Additions	8,543	4,062	15	12,620
Disposals	(67)	(984)	(113)	(1,164)
At 31 December 2011	87,719	22,726	313	110,758
Cost	61,217	22,726	313	84,256
Valuation (1997)	26,502	-	-	26,502
	87,719	22,726	313	110,758
Depreciation				
At 1 January 2011	10,982	15,416	369	26,767
Charge for year	895	2,308	22	3,225
On disposals	(67)	(971)	(113)	(1,151)
At 31 December 2011	11,810	16,753	278	28,841
Net book values				
At 31 December 2011	75,909	5,973	35	81,917
At 31 December 2010	68,261	4,232	42	72,535
Charity				
Cost or valuation				
At 1 January 2011	79,153	19,506	411	99,070
Additions	8,543	4,063	15	12,621
Disposals	(67)	(984)	(113)	(1,164)
At 31 December 2011	87,629	22,585	313	110,527
Cost	61,621	22,585	313	84,519
Valuation (1997)	26,008	-	-	26,008
	87,629	22,585	313	110,527
Depreciation				
At 1 January 2011	10,945	15,341	369	26,655
Charge for year	895	2,292	22	3,209
On disposals	(67)	(971)	(113)	(1,151)
At 31 December 2011	11,773	16,662	278	28,713
Net book values				
At 31 December 2011	75,856	5,923	35	81,814
At 31 December 2010	68,208	4,165	42	72,415

Notes to the accounts – Year to 31 December 2011

11 Tangible fixed assets (continued)

Works of art, treasures and plate are not capitalised in these accounts. They are considered to be heritage assets for the purposes of the 2005 Statement of Recommended Practice "Accounting and Reporting by Charities". The assets are integral to the charity's overall objective of advancing the Roman Catholic religion. They all have very long lives and are worth preserving indefinitely. The trustees consider that it would be prejudicial to the safe custody of these assets to disclose details of their value and usage in these accounts.

As permitted under the transitional arrangements of Financial Reporting Standard 15 (FRS 15) "Tangible Fixed Assets", the Charity has continued to adopt a policy of not revaluing its tangible fixed assets. The historical cost of the functional properties stated above at a valuation cannot be ascertained with accuracy. The valuation, which was performed in 1997, is an estimate of original cost based on the replacement cost of each property in 1997, discounted back to the original year of purchase. All other tangible fixed assets are stated at cost or where gifted or bequeathed to the Charity at an estimate of their market value at the date of the gift.

Various of the Charity's properties are subject to restrictions or covenants over their use and/or disposal.

It is likely that there are material differences between the open market values of the Charity's land and buildings and their book values. These arise from the specialised nature of some properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of the trustees, is not justified in terms of the benefit to the users of the accounts.

Land and buildings legally owned by the Charity and occupied rent free by Catholic voluntary aided schools, which are separate charities and publicly funded, are valued at £nil for the purposes of these accounts. The trustees consider that no meaningful value can be attributed to these assets since they are not used directly by the Charity, do not generate income, and cannot be disposed of in the open market or put to alternative use while such occupation, which may be indefinite, continues.

Capital commitments

At 31 December 2011 the Charity had the following capital commitments:

	2011 £'000	2010 £'000
Group and Charity		
Land and buildings – functional property		
. Authorised but not contracted	2,670	2,353
. Contracted but not provided	238	3,877
	2,908	6,230

The capital commitments are in respect of various parish and curial building works.

Notes to the accounts – Year to 31 December 2011

12 Investments

At 31 December 2011 investments comprised the following:

	Group 2011 £'000	Group 2010 £'000	Charity 2011 £'000	Charity 2010 £'000
Listed investments	22,153	22,476	17,399	17,354
Investment properties	23,365	22,488	23,365	22,488
Subsidiary undertaking (note 3)	-	-	-	-
	45,518	44,964	40,764	39,842

Listed investments

During the year, listed investments, under the control of the Westminster Roman Catholic Diocese Trustee, principally comprised units in a Mutual Investment Fund. The Mutual Investment Fund comprises investments managed by Sarasin & Partners LLP together with direct investment in units in the Absolute Return Trust for Charities, managed by Cazenove Capital Management Limited, a Common Investment Fund, approved by the Charity Commission.

At 31 December 2011 the Group held 171,848 units (2010 – 171,848) in the Mutual Investment Fund, equivalent to 73% (2010 – 73%) of the total Fund. The market value of these units at 31 December 2011 amounted to £20,116,084 (2010 - £21,701,688) and their historical cost as at that date

was £27,841,005 (2010 - £19,147,873). At 31 December 2011 the Charity held 135,424 units (2010 – 135,424) in the Mutual Investment Fund, equivalent to 58% (2010 – 58%) of the total Fund. The market value of these units at 31 December 2011 amounted to £15,852,337 (2010 - £17,101,912) and their historical cost as at that date was £15,089,890 (2010 - £15,089,390).

On 3 October 2011, the entire holding of the Absolute Return Trust for Charities was disposed of. The intention of the trustees is that the proceeds will be reinvested within twelve months of the balance sheet date and, therefore, these proceeds have been included in the value of investments. The proportion of this cash balance attributable to the charity is 13.5%.

At 31 December 2011 the composition of the listed investments of the Mutual Investment Fund was as follows:

	2011 %	2010 %
Group		
Fixed income	11.7	9.9
UK equities	17.8	19.7
Global equities	41.4	44.2
Alternative investment	1.6	-
Liquid assets (money market instruments and cash)	27.5	13.1
Common investment funds (Cazenove)	-	13.1
	100.0	100.0

Notes to the accounts – Year to 31 December 2011

12 Investments (continued)

At 31 December 2011, listed investments held as part of the Mutual Investments Fund (the Fund) included the following individual holdings deemed material when compared with the overall valuation of the Fund as at that date:

Sarasin Equisar – Socially Responsible (Sterling Hedged) – B Inc
Sarasin Equisar – Socially Responsible – B Inc

Listed investments held at 31 December 2011 and their movements during the year were as follows:

	Group 2011 £'000	Group 2010 £'000	Charity 2011 £'000	Charity 2010 £'000
Market value				
At 1 January 2011	22,476	20,527	17,354	15,808
Disposals	(490)	-	-	-
Net realised/unrealised (losses) gains on revaluation during the year	(323)	1,949	45	1,546
At 31 December 2011	21,663	22,476	17,399	17,354
Cash held for reinvestment	490	-	-	-
	22,153	22,476	17,399	17,354

Investment properties

Investment properties held at 31 December 2011 and their movements during the year were as follows:

	Total £'000
Market value	
At 1 January 2011	22,488
Unrealised gains on revaluation during the year	877
At 31 December 2010	23,365

During 2007 the charity began an exercise of revaluing its investment properties in accordance with UK Generally Accepted Accounting Practice. Certain investment properties were revalued as at 31 December 2007 on the basis of open market value by BNP Paribas Real Estate (formerly Atisreal UK). The remaining properties are stated at a valuation determined on an open market basis during 2008 by BNP Paribas Real Estate (formerly Atisreal UK), in January 2010 by Messrs Barnes Kirkwood & Woolf, Chartered Surveyors or in January 2010 by Albright Surveyors Limited, Chartered Surveyors. In January 2012 Albright Surveyors Limited commenced the valuation of the portfolio again and this will be completed over a four year period.

The valuations were conducted in accordance with the Practice Statements issued by the Royal Institution of Chartered Surveyors as set out in the Appraisal and Valuation Manual dated September 1995 as amended.

It is not possible to ascertain with accuracy the original cost of the investment properties, many of which were purchased many years ago. The trustees are of the opinion that the costs involved in researching such information outweigh the value of disclosing it.

Notes to the accounts – Year to 31 December 2011

13 Debtors

	Group 2011 £'000	Group 2010 £'000	Charity 2011 £'000	Charity 2010 £'000
Receivable within one year				
Sundry debtors	977	663	862	551
Prepayments and accrued income	170	145	170	145
School expenditure recoverable from the Department for Children, Schools and Families or Local Education Authorities (note 19)	1,069	2,919	1,069	2,919
Loan to Westminster Cathedral Choir School	136	136	136	136
Other loans (see below)	68	164	68	164
	2,420	4,027	2,305	3,915
Receivable after more than one year				
Loan to Westminster Cathedral Choir School	562	582	562	582
Amount due from the Society of Jesus	263	263	263	263
Other loans (see below)	339	535	339	535
	3,584	5,407	3,469	5,295

Other loans receivable after more than one year include an interest free loan of £339,000 to The Cardinal Hume Centre, a registered charity. The balance of loans (both receivable within and after one year) comprises amounts advanced to priests, schools and season ticket loans to staff. Other than some school loans which are charged interest rates linked to bank base rates and have set repayment terms, loans are interest free.

The loan to Westminster Cathedral Choir School is made in accordance with a formal loan agreement and attracts interest at the published bank base rate or 1%, whichever is higher. It is repayable over seven years in equal annual instalments with repayments commencing on 31 August 2010.

14 Creditors: amounts falling due within one year

	Group 2011 £'000	Group 2010 £'000	Charity 2011 £'000	Charity 2010 £'000
School building projects (note 19)	370	1,079	370	1,079
Collections payable to third parties	1,580	1,483	1,580	1,483
PAYE and national insurance	169	-	169	-
Loans (see below)	29	30	29	30
Proceeds relating to the sites of former schools	2,042	2,042	2,042	2,042
Accruals and sundry creditors	1,256	1,457	1,040	1,395
Funds held on behalf of the Belarusian Catholic Mission	727	742	727	742
Funds held on behalf of the Congregation for the Eastern Churches	1,143	1,699	1,143	1,699
	7,316	8,532	7,100	8,470

The majority of the loans are interest bearing with interest rates linked to bank base rates.

Notes to the accounts – Year to 31 December 2011

15 Restricted funds*Curial restricted funds*

The income funds of the Curia include restricted funds comprising the following unexpended balances of donations and grants held on trusts to be applied for specific purposes:

	At 1 Jan 2011 £'000	Incoming resources £'000	Expenditure, gains, losses and transfers £'000	At 31 Dec 2011 £'000
Group and charity				
Carroll fund	704	14	(123)	595
Masses funds	1,192	24	(91)	1,125
Poor fund	790	15	(227)	578
Ecclesiastical education fund	155	2	(25)	132
Trinity fund	267	11	(30)	248
Wellesley Colley fund	204	2	(13)	193
Harrow education fund	128	1	-	129
New school building fund	459	5	(30)	434
Archbishop's fund	235	-	-	235
Children's fund	1,225	15	(109)	1,131
SPEC funds	1,065	-	(36)	1,029
St Joseph's pastoral centre	103	79	(35)	147
Property repairs fund	111	1	(7)	105
Post ordination studies fund	970	11	(68)	913
Missions fund	123	1	(7)	117
Other restricted funds	1,054	424	(433)	1,045
	8,785	605	(1,234)	8,156

Curial restricted funds

The specific purposes for which the funds are to be applied are as follows:

- **Carroll fund** The Carroll fund is for charitable purposes within the United Kingdom.
- **Masses funds** The masses funds represent monies held for masses.
- **Poor fund** This fund is for the relief of poverty within the Diocese.
- **Ecclesiastical education fund** The ecclesiastical education fund is for housing costs for priests.
- **Trinity fund** This fund is for major projects within parishes.
- **Wellesley Colley fund** This fund is for general charitable purposes of the Diocese and for the relief of poverty.
- **Harrow education fund** This fund is for school and catechetical activities in the Harrow Deanery.
- **New school building fund** This fund is for school building projects in the Diocese.
- **Archbishop's fund** This represents a legacy which is for projects as approved by the Archbishop.
- **Children's fund** This is for children at risk.
- **SPEC funds** This fund represents monies received in respect of the SPEC Projects at All Saints Pastoral Centre and SPEC East in Poplar.
- **St Joseph's pastoral centre** This fund is for a variety of specific projects agreed with individual donors.
- **Property repairs fund** This fund is available for repairs to Diocesan properties.
- **Post ordination studies fund** This fund is to support priests in further studies.
- **Missions fund** This fund is to support the work carried out by missions.
- **Other restricted funds** Other restricted funds are for general charitable purposes of the Diocese.

Notes to the accounts – Year to 31 December 2011

15 Restricted funds (continued)*Parochial restricted funds*

The parishes in the Diocese of Westminster are established and operate under the Church's Code of Canon Law which bestows on them separate canonical legal status. As such each parish has been treated as a separate restricted fund in these accounts. The total parish or parochial funds are administered, with guidance from the central finance office, by the parish priests and are used to carry out the work of the church within local areas and help fund the Curia. The transfers from the parochial restricted funds to the curial funds represent the Diocesan assessment and contributions from the parishes of the Diocese towards the central costs incurred by Curia.

16 Designated funds

The income funds of the Charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	At 1 Jan 2011 £'000	New designations £'000	Utilised/ released £'000	At 31 Dec 2011 £'000
Group and charity				
Schools projects	1,202	-	-	1,202
Other designated funds	690	30	(61)	659
	1,892	30	(61)	1,861

The funds have been designated for the following purposes:

- Schools projects - *This represents monies set aside for the school building projects.*
- Other designated funds - *Other designated funds are monies set aside for Diocesan charitable purposes.*

17 Tangible fixed assets fund

	£'000
Group and charity	
At 1 January 2011	12,858
Net movement in the year	3,693
At 31 December 2011	16,551

The fixed assets fund represents the net book value of the tangible fixed assets belonging to the Curial funds. A decision was made to separate this fund from the general funds in recognition of the fact that these functional assets are used in the day to day work of the Curia and in support of parochial work, and the assets would not be easily realisable if funds were needed to meet future contingencies.

Notes to the accounts – Year to 31 December 2011

18 Analysis of net assets between funds

	Curial funds			Parochial funds	2011 Total £'000	2010 Total £'000
	Un restricted funds £'000	Restricted funds £'000	Total funds £'000	Restricted funds £'000		
Group						
Fund balances at 31 December 2011 are represented by:						
Tangible fixed assets	16,551	-	16,551	65,366	81,917	72,535
Investments	10,535	6,228	16,763	28,755	45,518	44,964
Net current assets	383	1,928	2,311	17,745	20,056	25,456
Total net assets excluding pension liability	27,469	8,156	35,625	111,866	147,491	142,955
Pension liability	(1,951)	-	(1,951)	-	(1,951)	(1,384)
Total net assets	25,518	8,156	33,674	111,866	145,540	141,571

	Total Un restricted funds £'000	Total Restricted funds £'000	2011 Total £'000	2010 Total £'000
Charity				
Fund balances at 31 December 2011 are represented by:				
Tangible fixed assets	16,551	65,263	81,814	72,415
Investments	10,588	30,176	40,764	39,842
Net current assets	328	17,342	17,670	23,238
Total net assets excluding pension liability	27,467	112,781	140,248	135,495
Pension liability	(1,951)	-	(1,951)	(1,384)
Total net assets	25,516	112,781	138,297	134,111

19 School building projects

The Charity is the legal owner of properties comprising voluntary aided schools within the Diocese. As explained in the principal accounting policies these properties are valued at £nil for the purpose of these accounts. The responsibility for the improvement, extension and repair of the buildings lies with the school governors. Grants towards such work are paid to the governors by the Department for Education (DfE) and the Local Education Authorities. As the school governors are responsible for incurring such expenditure and receiving the associated grant income, this income and expenditure is

not included in these accounts. However, the Charity is closely involved in providing practical assistance to Catholic schools in the Diocese of Westminster and acts as an agent for the governing bodies in administering building contracts and recovering grants and contributions towards cost.

From time to time the Charity holds grant income received from DCSF on behalf of schools, as custodian trustee. At 31 December 2011 this amounted to £193,043 (2010 £1,371,438).

Notes to the accounts – Year to 31 December 2011

During the year ended 31 December 2011, the Charity acted as an agent for school governors on school building projects as summarised below.

	2011	2010
Number of projects	149	147
	2011 £'000	2010 £'000
Total amount spent	16,332	22,365
Less: grants claimed	(14,777)	(20,122)
Net governors' liability	1,555	2,243
Less:		
Transfer from School Building Fund	(1,636)	(2,632)
Net cost to charity (note 6)	(81)	(389)
Amounts owing on contracts at 31 December 2011 (note 14)	370	1,079
Amounts recoverable from Department for Education and Local Education Authorities (note 13)	1,069	2,919

20 Connected charities and related party transactions

The Charity is connected to a number of other charities. All such charities are the responsibility of the same Corporate Trustee, namely Westminster Roman Catholic Diocese Trustee. They are administered by the central finance office of the Westminster Roman Catholic Diocesan Trust and many have charitable objectives similar to the Charity.

Charity Name	Charity Registration Number	Objects
Diocese of Westminster Sick and Retired Priests Fund	278136	The provision of assistance to sick, elderly and retired clergy.
Hare Street House	247200	The provision of a house for the Archbishop.
Norfolk Fund Charity	241675	Assisting young, poor Roman Catholics.
Westminster Ecclesiastical Education Fund	312528	The training of students for the priesthood.
Westminster Cathedral Choir School	1063761	The training of children in church choral music.

With the exception of Westminster Cathedral Choir School all the above charities pay a management fee to Westminster Roman Catholic Diocesan Trust based on the market value of their investment holdings in the Mutual Investment Fund (note 12) to cover the cost of administrative services provided by the Charity. The Sick and Retired Priests Fund also reimburses costs to the Westminster Roman Catholic Diocesan Trust in respect of services provided by the Diocese to assist the fund to meet its charitable objectives.

Notes to the accounts – Year to 31 December 2011

21 Financial activities of charitable subsidiaries

The operations of a number of other registered charities are considered integral to the Charity and therefore their incoming resources, resources expended and net assets have been consolidated with those of the Charity in these accounts. The charities concerned are as follows:

- The Moorfields Charity (Charity Registration No 247198) - *a charity providing assistance to the Roman Catholic parishes of Moorfields and Bunhill Row and assistance to Westminster Cathedral.*
- Westminster Cathedral Trust (Charity Registration No 270637) - *a charity with the principal objectives of supporting Westminster Cathedral and preserving its fabric and music.*

A summary of the statement of financial activities and a statement of the net assets at 31 December 2011 of each of the charities is given below. Audited accounts of each charity will be filed with the Charity Commission.

	The Moorfields Charity £'000	Westminster Cathedral Trust £'000	Total 2011 £'000	Total 2010 £'000
Incoming resources	138	223	361	401
Resources expended	(22)	(55)	(77)	(106)
Net incoming resources for the year	116	168	284	295
Net gain on investments	(90)	(278)	(368)	403
Net movement in funds	26	(110)	(84)	698
Net assets	1,844	5,223	7,067	6,454

22 Post balance sheet events

Disposal of All Saint's Pastoral Centre, London Colney.

Since the year end the Charity has entered into an agreement for the disposal of All Saint's Pastoral Centre. On 30 July 2012 contracts were exchanged for a sale at £7,056,683 for completion on 31 March 2014.

Westminster Cathedral.

Since the year end allegations of theft from the offertory have been uncovered. These allegations are currently under investigation by the Metropolitan Police. At this stage, it is not possible to quantify the amount of any monies lost or the timeframe over which the alleged theft may have taken place.

The Diocese of Westminster





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Our website has the latest news about the work and mission of the Catholic church in the diocese. It also including full listings of all Catholic parishes and schools and hospital chaplains. You can visit our website at www.rcdow.org.uk

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Westminster Record

The Westminster Record is the newspaper for the Diocese of Westminster. Published every month, it includes news, features and photographs reflecting the mission and life of Catholic parishes, schools and people in the diocese. The Westminster Record costs just 20p, and can be bought in most parishes in the diocese.

Diocesan Year Book

The 2013 Diocesan Year Book contains full listings of Catholic Parishes, Priests, Schools and Societies. To be published in December 2012, it also includes the 2013 Liturgical Calendar. To order a copy please contact wyb@rcdow.org.uk

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